

Republic of the Philippines

METROPOLITAN NAGA WATER DISTRICT

40 J. Miranda Avenue, Naga City

ADMINISTRATIVE SERVICES DEPARTMENT HUMAN RESOURCE DIVISION

Recruitment, Selection & Placement Section



PUBLICATION: AUGUST 05 TO AUGUST 15, 2019

SELECTION LINE - UP

POSITION Computer Service Programmer A

Division/Section : Management Services Divison

No. of Vacancy/s : 1 Salary Grade : 15

Monthly Salary : Php 30,531.00

Item Number(s) : 205
MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree relevant to the job

Experience : 1 year of relevant experience
Training : 4 hours of relevant training

Eligibility : Career Service (Professional) Second Level Eligibility

ADDITIONAL QUALIFICATIONS PREFERRED:

None

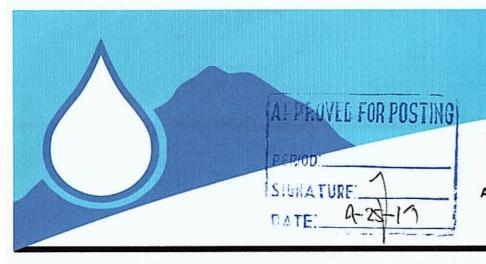
JOB DUTIES AND RESPONSIBILITIES:

- Develops and maintains applications and databases by evaluating client needs, analyzing requirements and developing software systems;
- Identifies requirements by establishing personal rapport with potential and actual clients and with other persons in a position to understand service requirements;
- Programs the computer by encoding project requirements in computer language and entering coded information into the computer;
- Confirms program operation by conducting tests, modifying program sequence and/or code;
 Provides reference for use of prime and personal computers by writing and maintaining user documentation and maintaining a help desk;
- Contributes to learn effort by accomplishing related results as needed;
- Maintains computer systems and programming guidelines by writing and updating policies and procedures;
- · Contributes to learn effort by accomplishing related results as needed.

	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ADMANA, JEROME ANGELES	Independent Consultant Appen (Part-Time)	BS Information Technology , Master in Information Technology (27 units)	10 years & 4 months	32 hours	CS Professional	<u>:</u>	
2	BATALLA, ABEGAIL CASTRO	None	BS Information Technology	4 years & 9 months	96 hours	CS Professional		



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS	
3	DELFINO, GENE SABA	IT Deskside Support Engineer	BS Information Technology	7 years & 5 months	9 hours	CS Professional	-		
4	MADRID, CHRISTOPHER TOLENTINO	Utilities Service Assistant E- Information & Communications Technology Section, MNWD	BS Computer Science	8 years & 4 months	280 hours	CS Professional	4.48 Very Satisfactory		
5	MADRID, JANE MITCHILLE VALERIE ALARCON	Information Systems Reseracher- NIA Regional Office V	BS Information Technology	3 years & 2 months	216 hours	CS Professional	-		
6	MENDEZ, NEIL MICHAEL DEOCARIZA	Regional System Administrator/Computer Operator III - BFAR Regional Office V (Job Order)	BS Computer Engineering	3 years & 5 months	184 hours	CS Professional	<u>-</u>		
7	MORANDARTE, VINCE VOLTER PARCO	IT Operations Associate - Accenture	BS Information Technology	1 year & 7 months	48 hours	PD 907 - Honor Graduate Eligibility	-		
8	VICTORIA, MARICRIS MORALES	Information Technology Staff - Fuji Industries Naga Corporation	BS Computer Science	2 years	480 hours	CS Professional	-		
T	-Nothing Follows-								



Republic of the Philippines

METROPOLITAN NAGA WATER DISTRICT

40 J. Miranda Avenue, Naga City

ADMINISTRATIVE SERVICES DEPARTMENT **HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP



PUBLICATION: AUGUST 05 TO

AUGUST 15, 2019

CLERK PROCESSOR B POSITION

Management Services Divison Division/Section

No. of Vacancy/s

Salary Grade

Monthly Salary Php 14,847.00

Item Number(s) 6

MINIMUM QUALIFICATION STANDARDS:

Completion of two years studies in college Education

Experience None Required None Required Training

Eligibility Career Service (Sub-Professional) First Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Receives, encode and scans internal and external incoming communication then records
- internal/external documents for GM's Signature;
- Distributes documents to concerned persons/division;
- Maintains E-files of internal and external documents for Office of the General Manager;
- Facilitates Certificate of Apperance of clients and Visitors;
- Completes other reports and duties as required

ADDITIONAL QUALIFICATIONS PREFERRED:

	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ABALLA, ADRIANA LLOVIT	None	BS Mechanical Engineering Professional Education (18 units)			RA 1080 -Mechanical Engineer, LET		
2	ABOGADO, IRWIN NIKKO PAJE		BSBA Computer Management & Accounting	2	16 hours	CS Professional		
3	AGNA, ANGELO ALZAGA	None	Bachelor of Secondary Education in English	-		LET		

	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	ALVAREZ, MA. SULAICA SUENO	None	BS Biology	2 years & 3 months		CS Professional, LET		
5	ALEMANIA, MARIA JOSEFA BALEZA	Administrative Aide I- Department of Public Works & Highways Cam Sur 3rd DEO (COA Office)	BSBA Financial Accounting, Masters in Business Administration (18 units)	11 years & 9 months		CS Professional	4.0 Very Satisfactory	
6	ASOR, ROSE MARIE LLAGAS	None	BS Environmental Science	1 year & 1 month		CS Professional		
7	ASPE, ARRABEL DELOS SANTOS	None	BSBA Marketing Management	2 years & 2 months	24 hours	CS Professional		
8	ASTOR, MARY GRACE REUBILO	None	Bachelor of Elementary Education			LET		
9	ASUAN, IVY LOU IBO	None	BS Hotel & Restaurant Management Mariners Polytechnic Colleges (Graduated: 04/02/2013)	4 years	-	LET		
10	ASUER, JOSEPH AJERO	None	BS Criminology		•	Crimilogy Licensure Examination		
11	BADO, NICO ANGELO CARPO	None	BS Electrical Engineering,Teacher Certificate Program		136 hours	CS Professional, Registered Master Electrician		
12	BAGACINA, LALAINE EBRON	None	Bachelor of Elementary Education	9 months	128 hours	LET		
13	BAJARO, JAYAR AGOR	Data Analysis/Transaction Processing Associate Accenture Inc.	BS Computer Science	7 years	-	CS Professional		



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
14	BALABBO, PRINCESS CLAIRE REOVELO	None	BS Business Administration Major in Computer Management & Accounting	<u>-</u>		CS Professional		
15	BANAAG, CHRISTINE MAY H.	None	Bachelor of Arts Major in Political Science	9 months	24 hours	PD 907 Honor Graduate		
16	BAÑARES, EDNA ALAMARES	AR Specialist LASS Automotive Corp.	BS in Business Administration Major in Business Finance Special Learning Program (Education)	17 years		CS Sub Professional, CS Professional		
17	BAUSTISTA, MIEL ALBERT CASTILLO	Project Assistant/NBI Administrative Staff	BS Computer Science	3 years & 4 months		CS Professional		
18	BOLALIN, GERALD BREBONERIA	None	Bachelor of Elementary Education			CS Professional, LET		
19	BURCE, ROMMEL HIMANTOG	None	BS Mathematics		44 Hours	CS Professional	Ţ.	Ŧ.
20	BUSCARGAS, HONEY MARIE TALAR	None	BSBA Banking & Finance			PD 907 Honor Graduate		
21	BUSTARGA, KAREN ABDON	None	BS Environmental Science Special Learning Package/Methods of Teaching	6 years & 4 months	8 hours	CS Professional, LET		
22	CABALQUINTO, MARIAN TOTAÑES	None	Bachelor of Elementary Education		<u>.</u>	LET		
23	CABALQUINTO, MARY GRACE SAMBO	None	BS Geology		74.5	LET		



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
24	CARATAY, EMMALYN MANDASOC	None	Bachelor of Elementary Education, Computer Secretarial		NC II -Computer System Services, Computer Literacy Program	LET		
25	CASACOP, MARY GRACE DELOS ANGELES	None	Bachelor of Elementary Education	8 months		LET		
26	CEDAN, ANARIZA OLITOQUIT	None	Bachelor of Elementary Education, Computer Programming	15 years	-	LET		
27	CHAVEZ, JOHN PAULO BARROSA	None	Bachelor of Elementary Education			CS Professional Professional Teacher		
28	CHU, MARK GREGORY CEA	None	BS Psychology			CS Professional		-17
29	CIELOS, CIELA OCHARAN	None	Bachelor of Elementary Education		NC II -Computer Servicing, 40 hours	LET		
30	CLEMENTE, RENE LICMOAN	None	Bachelor of Science Major in Psychology	7 years	48 hours	CS Professional		
31	COREA, ROSE ANN JALLORES	None	Bachelor of Science in Hospitality Management	1 year & 8 months	-	LET		



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
32	CORNELIO, MARIA TERESA NOLLAS	Clerk Processor	BSBA Management	17 years	32 hours	CS Sub-Professional		
33	DIMABAYAO, HANNAH FAYE NAVALES	None	Bachelor of Science in Information Technology			CS Professional		
34	DIOCAMPO, SHARA JEAN GUINOCOR	Marketing Staff The Compres 100/ALDP Plaza Mall	Bachelor of Science in Information Technology	2 years & 4 months	NC II - Computer Systems Servicing	LET		
35	EBIO, SHIELA MAE NOLASCO	None	Bachelor of Science in Entrepreneurship	5 months		LET		
36	EVANGELIO, KRISTINE JOY SERGIO	Office Staff	BSBA Financial Management & Accounting	5 months	3 hours	CS Professional		
37	FELICES, ANTHEA JILL PEREZ	None	Bachelor of Science in Entrepreneurship		16 hours	CS Professional		
38	FLORES, ERLINDA ABIOG	None	BSBA Marketing Management			CS Sub-Professional		
39	FLORES, JOHN MARK CLARIDAD	None	BSBA Financial Accounting	2 years & 8 months		CS Professional		4354
40	GASES, ROCHELLE GRACE ELAURZA	Administrative Staff -COMres 100	BSBA Financial Accounting	5 years & 10 months		LET		
41	GAVINO, CARMEL ANNE PARATO	Administrative Aide I DepEd SDO Cam. Sur (Casual)	BSBA Management	1 year & 6 months	NC II Computer Software, & 16 hours	CS Professional, CS Sub-Professional		



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
42	LAGRIMAS, FRYTZ ERNEST LAÑADA	None	BSBA Management			CS Professional		
43	LEUTERIO, ANGELO GABRIEL SAN VICENTE	Marketing Staff	BS Information Technology	2 years & 11 months	-	CS Professional		
44	LLEGO, MARK RAEL MORENO	HRMO Clerk	BS Industrial Technoloy in Food Technology			LET		
45	MORAL, DANILYN HONEY MORATO		BS Electronics & Communication Engineering	2 years & 4 months		CS Sub-Professional		
46	NACARIO, MARIFLOR	None	Bachelor of Science in Information Technology	3 years & 5 months		CS Professional		
47	NAVAL, ABIGAIL BALUYO	None	Bachelor of Science in Computer Engineering	2 years & 2 months		CS Professional		
48	NOGPO, AILA MAE MAYORES	None	Bachelor of Science in Accountancy			CS Professional		
49	NUEVA, NATHANIEL SAN JOAQUIN	NOne	BS Business Administration	2 years & 4 months		LET		
50	OCFEMIA, JANINE PEREZ	None	BS in Human Resource MAnagement	- II	32 hours	CS Sub Professional		
51	PAA, ALYSSA MAE MALANYAON	None	BSBA in Banking & Finance			CS Professional		
52	PALADO, RUEL VILLAFRANCIA	Project Associate	Computer Programming	8 years & 10 months	NC II -Computer Hardware Servicing, NC IV Computer Programming	CS Professional		

Page 6 of 8 CLERK PROCESSOR B

	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
53	RAÑA, ROXANNA PRAGATA	Mono	Bachelor of Science in Environmental Science	9 years & 5 months	•	CS Professional		
54	REYES, ZENDRA BRAZAL		Bachelor of Education in Elementary Education	6 years	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Brgy. Official Eligibility		
55	RODRIGUEZ, DANYL FRANCE JESALVA	None	Bachelor of Science in Criminology	-		Crimilogy Licensure Examination		
56	SALVO, KEVIN CASIL	None	Bachelor of Arts Major in Political Science			CS Professional		
57	SAMAR, FRANCIS FERDINAND LANUSGA	None	BS in Customs Administration		NC II - Computer Systems Servicing			
58	SAN BUENAVENTURA, ELIJAH ORDOÑEZ	None	Bachelor of Science in Criminology	¥ ·		Crimilogy Licensure Examination		
59	SAN LORENZO, CATHYRINE FRANCO	Management Trainee	BS in Business Administration	2 years & 4 months		CS Professional		
60	SERGIO JR., ROLANDO LABILLES	None	Bachelor of Science in Computer Science			CS Professional		
61	SILVALLANA, SHERLYN PORTELLANO	None	BSBA Marketing Management	3 years & 4 months	19 -	CS Professional		
62	SUMANGA, ANABELLE TOCLOY	None	BSBA in Financial Management and Accounting	7 yrears & 6 months	-	CS Professional		
63	TENDENILLA, MARIA LOURDES ALCALA	None	2 years Business Computing	9 years & 4 months		CS Professional		

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	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
64	TEOPE, MARIE JENELYN ORESTE	Admin. Aide IV	BSBA Marketing	12 years & 11 months	-	CS Sub-Professional		
65	TEOXON, MADEL POPA	None	BS Information Technology , Methods of Teaching		NC II - Computer Systems Servicing	CS Professional		
66	VALENCIA, JOHN PATRICK BRUZO	None	Bachelor of Science in Computer Engineering	1 year		CS Professional		
67	VIBARES, FLORIANNE MIKEE GALICIA	Sales Information Analyst	BSBA Financial Accounting	5 years & 2 months	16 hours	CS Professional		
68	VICTOLERO, MECCA ABELINDE	None	BSBA Hospital & Home Health Care Management	2 years		LET		
69	VILLAROSA, INGRID BUSTAMANTE	None	Bachelor of Elementary Education	10 months		LET		
70	YULOLO, BIANCA KATHRYN P.	None	Bachelor of Science in Psychology	2 years & 7 months		CS Professional, Psychometrician Licensure Examination		

Certified Correct:

SHERRY T. PEÑAS
Division Manager A
Human Resource Division



ADMINISTRATIVE SERVICES DEPARTMENT HUMAN RESOURCE DIVISION

Recruitment, Selection & Placement Section

SELECTION LINE - UP



PUBLICATION: AUGUST 05 TO

AUGUST 15, 2019

:

Project Planning and Development Officer C

: Planning, Design and Construction Divison

No. of Vacancy/s : 1 Salary Grade : 11

POSITION

Division/Section

Monthly Salary : Php 20,754.00

Item Number(s) : 82

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree relevant to the job

Experience : None required Training : None required

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Supervises and administer the conduct of engineering and market surveys, check preliminary sketches and drawings, cost estimates and program of works for all proposed engineering projects;
- Prepares tender documents including specification, bill of quantities, and implementation schedule of waterworks projects;
- Conducts inspection of materials and fittings to be used on all engineering projects, either implemented or monitored, to ensure compliance with the District's standards;
- Conducts regular project inspection and checks weekly project accomplishment report prepared by the concerned PDCD staff.

ADDITIONAL QUALIFICATIONS PREFERRED:

	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ABETRIA, JAO MASANGKAY	None	BSA Architecture	1 year & 8 months		RA 1080 - Architect, Master Plumber	-	
2	ASIS, PEARL ALVHIE MARTINEZ	None	BS Electronics Engineer	2 years & 4 months		RA 1080 - Electronics Engineer, Electronics Technician		
3	BALBASTRE, KARL FRANCIS GIL PLACEDES	None	BS Electronics Engineering	-	e la companya de la companya della companya della companya de la companya della c	RA 1080 - Electronics Engineer	-	



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	BALINGIT, MA. ROBINA QUINTANA	None	BS Mechanical Engineering	7 months		RA 1080 - Mechanical Engineer		
5	BERNARDO, GUILBERT DAYUPAY	Project Engineer- SC Megaworld Construction and Development Corporation	BS Electronics & CommunicationEngineering	6 years & 8 months	72 hours	RA 1080 - Electronics Engineer	-	
6	CONDE, GINNO FRANCIS DELA CRUZ	Radio Technician -Bicol Broadcasting System Inc.	BS Electronics Engineering	6 months	-	RA 1080 - Electronics Engineer , RA 1080 - Electronics Technician	<u>-</u>	
7	CUERDO, RENE SIBULO	None	BS Mechanical Engineering	3 years	56 hours	RA 1080 - Mechanical Engineer		
8	DE QUIROZ, KENNETH CHRISTIAN PUTONG	None	BS Geology	•	136 hours	RA 1080 - Geologist	•	
9	DELUMIN, JOSHUA AZAÑES	None	BS Mechanical Engineering	1 year & 1 month	76 hours	RA 1080 - Mechanical Engineer		
10	ENCILLO, DIVINA FRANCIA BARRAMEDA	NONE	BS in Civil Engineering	7 years & 9 months		RA 1080- Civil Engineer	-	
11	ESPERON, ALBERT JOHN RIVERA	None	BS Civil Engineering		-	RA 1080 - Civil Engineer	me a	
12	FIGURACION, JOHN LAWRENCE FLOTILDES	None	BS Electronics Engineering	<u> </u>		RA 1080 - Electronics Engineer RA 1080 - Electronics Technician	-	
13	GARCHITORENA, FRANCO BERJA	Engineering/Survey Aide MNWD-Planning & Design Section	BS Mechanical Engineering, SLP - Methods of Teaching	6 years & 7 months	160 hours	RA 1080 - Mechanical Engineer	4.86- Very Satisfactory	
14	LASALA, KLARISSA MAI MIRANDA	None	BS Industrial Engineering , Master of Science in Environmental Engineering	-		CS Professional	•	



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
5	LAURE, JAN FERDINAND ERA	None	BS Architecture	1 year & 8 months		RA 1080 - Architect		
6	MIMAY, MARK JASON BIESCAS	None	BS Mechanical Engineering	5 years & 8 months		RA 1080 - Mechanical Engineer RA 1080 - Master Plumber		
7	ONRUBIA, JESUS ULAT	None	BS Architecture	2 years & 11 months	64 hours	RA 1080 - Architect RA 1080 - Master Plumber		
8	ORBINA, WENCY LORENZ FOMALIZA	None	BS Mechanical Engineering	7 months		RA 1080 - Mechanical Engineer		
9	PECONCILLO, ALVIN CIELO	None	BS Agricultural & Biosystem Engineer	10 months	16 hours	RA 1080 - Agricultural & Biosystem Engineer		
0	PONDALIS, MA. ELLA JINTALAN	None	BS Architecture			CS Professional		
1	REGACHUELO, KAMILLE FRANCISCO	None	BS Electronics Engineering	-		RA 1080 - Electronics Engineer, RA 1080 - Electronics Technician		
2	SACAY, KIM ROGER GACHE	None	BS Civil Engineering			RA 1080 - Civil Engineer		
3	VILLARAZA, ERVINE EREVE	Production Assistant	BS Industrial Engineering	1 year & 7 months	5 hours	CS Professional		



ADMINISTRATIVE SERVICES DEPARTMENT HUMAN RESOURCE DIVISION

Recruitment, Selection & Placement Section



PUBLICATION: AUGUST 05

TO AUGUST 15, 2019

SELECTION LINE - UP

POSITION Principal Engineer C

Division/Section : Planning, Design and Construction Divison

No. of Vacancy/s : 1 Salary Grade : 20

Monthly Salary : Php 51,155.00

Item Number(s) : 80

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree in Engineering relevant to the job

Experience : 3 years of relevant experience
Training : 16 hours of relevant training

Eligibility : RA 1080
ADDITIONAL QUALIFICATIONS PREFERRED:

None

JOB DUTIES AND RESPONSIBILITIES:

Plans, assigns and reviews the work of subordinate engineers and technical staff engaged in analyses

 and studies of engineering problems and projects; identifies critical engineering issues: outlines the scope of work for projects; and supervises the collection/analysis of data and preparation of reports.

Plans, assigns and reviews the work of subordinate staff engaged in preparation of designs,

 construction drawing, specifications, estimates, work orders, studies and reports for district facilities that includes projects on water source and waterline developments.

Oversees preparation of progress payments, change orders, and other documentation related to the

- construction management of District projects; reviews inspection reports; reviews daily logs and reports of underground facility locations;
- · Develops and monitors project budgets;
- · Supervises the maintenance of division files and records and the preparation of various reports;
- · Reviews contracts and monitors compliance with same;
- Ensures that safe working conditions are maintained.

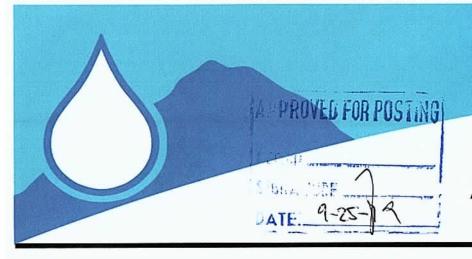
NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
BAYLON, RAYMUND EMMANUEL RIVERO	Project Manager- HRB Construction	BS in Civil Engineering	10 years	120 hours	RA 1080- Civil Engineer		
	Maintenance Planner - Albay Agro- Industrial Development Corporation	BS in Mechanical Engineering	9 years & 9 months	56 hours	RA 1080 - Mechanical Engineer	<u>.</u>	

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NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3 BENAID, WENDELL SOLTIS	Railway Maintenance General Foreman - PNR	BS in Mechanical Engineering	6 years & 5 months	152 hours	RA 1080 - Mechanical Engineer	-	
4 BIBON, JIEVEJEL REYNA	NONE	BS in Mechanical Engineering	3 years & 8 months	72 hours	RA 1080 - Mechanical Engineer		
5 INDIAS, CHINGLOU QUIÑONES	Assistant Municipal Planning & Development Coordinator (designate)/Supply Officer I- LGU Capalonga	BS in Civil Engineering	3 years & 9 months	136 hours	RA 1080- Civil Engineer, Master Plumber, Environmental Planner	-	
6 MILLARES, SONJUN OBIAS	OIC, Division Manager (Planning, Design and Construction Division) MNWD Engineer A (Planning, Design and Construction Division) MNWD	BS in Civil Engineering, Master in Public Administration (30 units)	3 years & 7 months	232 hours	RA 1080- Civil Engineer	4.56 (Very Satisfactory)	
7 REYES, JOSEPH SAN PASCUAL	Private Practitioner Civil Engineer	BS in Civil Engineering,	12 years & 4 months	88 hours	RA 1080- Civil Engineer, Master Plumber		

-Nothing Follows-



Republic of the Philippines

METROPOLITAN NAGA WATER DISTRICT

40 J. Miranda Avenue, Naga City

ADMINISTRATIVE SERVICES DEPARTMENT HUMAN RESOURCE DIVISION

Recruitment, Selection & Placement Section



PUBLICATION: AUGUST 05 TO AUGUST 15, 2019

SELECTION LINE - UP

POSITION Project Planning and Development

Officer A

Division/Section : Planning, Design and Construction Divison

No. of Vacancy/s

Salary Grade : 15

Monthly Salary : Php 30,531.00

Item Number(s) : 81

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree relevant to the job

Experience : 1 year of relevant experience
Training : 4 hours of relevant training

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Conducts right-of-way negotiations, lot acquisitions and prepare documentary requirements relative to the planning and development of water supply, sanitation and infrastructure;
- · Coordinate with LGUs and other line agencies and applies permit for all proposed projects;
- Conduct public hearings on proposed engineering projects especially on water source development which includes well drilling projects;
- Applies water permit and well drilling permit to concerned agencies and monitor its effectivity and the schedule of the applied projects.

ADDITIONAL QUALIFICATIONS PREFERRED:

	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	AVANCEÑA, NEPHI ALMAZAR	NONE	BS in Architecture	6.5 years	24 hours	RA 1080 - Architect, Master Plumber		
2	IBENAID WENDELL SOLLIS	Railway Maintenanance General Foreman - PNR	BS in Mechanical Engineering	6 years & 5 months	112 hours	RA 1080 - Mechanical Engineer		
3	BRACIA, SHARMAINE ESPLANA	Engineering/Survey Aide A- MNWD (Casual)	BS in Civil Engineering	3 years & 7 months	86.25 hours	RA 1080 Civil Engineer	4.68 - Very Satisfactory	



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	BUENCONSEJO, IRWIN BELEN		BS in Mechanical Engineering	6 years	88 hours	RA 1080 - Mechanical Engineer, CS Professional		
5	INDIAS, CHINGLOU QUIÑONES	Assistant Municipal Planning & Development Coordinator (designate)/Supply Officer I- LGU Capalonga	BS in Civil Engineering	3 years & 9 months	136 hours	RA 1080- Civil Engineer, Master Plumber, Environmental Planner		
6	LIM, ANNEDREA PINTOR	Electro-Mechanical Engineer	BS in Electrical Engineering	5 years & 2 months	64 hours	RA 1080 Electrical Engineer, Master Electrician		
7	MOROTA, NHANI NIKKA MEDALLA	NONE	BS in Electrical Engineering	1 year & 9 months	4 hours	RA 1080 Electrical Engineer, Master Electrician, CS Professional		
8	NAYRA, EDELWINDO JR. CANELLO	Assistant Project Engineer- Sunwest Construction & Development Corporation	BS in Civil Engineering	1 year & 8 months	48 hours	RA 1080-Civil Engineer		
9	NIMO, EDMUNDO ESPINAS	Pollution Control Officer/Assistant Plant Engineeer - Supra Feeds Enterprise	BS in Mechanical Engineering	4 years & 5 months	104 hours	RA 1080-Mechanical Engineer		
10	PEÑARANDA, EDUARDO MANCILLA	Mechanical Section Leadman - Metro Retail Stores Group, Inc	BS in Mechanical Engineering	1 year & 9 months	44 hours	RA 1080-Mechanical Engineer		
11	RADA, FERDINAND LAYDEROS	NONE	BS in Mechanical Engineering	4 years	26 hours	RA 1080-Mechanical Engineer		
			-Nothing F	ollows-				

Certified Correct :

SHERRY T. PEÑAS

Division Manager A

Human Resource Division



ADMINISTRATIVE SERVICES DEPARTMENT HUMAN RESOURCE DIVISION

Recruitment, Selection & Placement Section



PUBLICATION: AUGUST 05 TO

AUGUST 15, 2019

SELECTION LINE - UP

POSITION Senior Financial/Accounts Specialist

Division/Section : Accounting Division

No. of Vacancy/s : 1 Salary Grade : 18

Monthly Salary : Php 40,637.00

Item Number(s) : 35

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree relevant to the job Experience : 2 years of relevant experience

Training : 8 hours of relevant training

Eligibility : Career Service (Professional)Second Level Eligibility

ADDITIONAL QUALIFICATIONS PREFERRED:

None

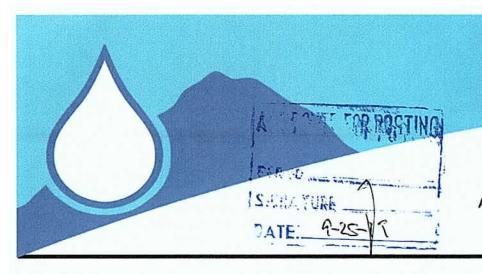
JOB DUTIES AND RESPONSIBILITIES:

- · Oversee the preparation of payroll;
- · Check and sign payrolls;
- Prepare and submit GSIS monthly remittances, Approval of loans through GWAPS and also
- coordinates to GSIS whenever there is a query from the employee, especially regarding loans, remittances & retirement;
- Approves Home Development Mutual Fund (HDMF) on line remittances by both Permanent & Casual Employees;
- Maintains MNWD Disbursement Journal for Bureau of Internal Revenue (BIR) purpose as on of the book needed in securing tax clearance;
- Serves on various employees needs or other committees as assigned.

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 ABRENICA, CHRISTINE ONG	NONE	BS in Accountancy	6 years 7 6 months	16 hours	RA 1080 Certified Public Accountant		
2 ARCILLA, CHARISE MAE SANTY	Accounting Manager -Shopping Center Management Corporation	BS in Accountancy	13 years & 11 months	16 hours	RA 1080 Certified Public Accountant	-	
BARRAMEDA, MARIBEL PACIS	NONE	BS in Accountancy	12 years & 4 months	64 hours	CS Professional	<u>.</u>	



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	BOCO, LUALHATI UY	Financial Accounts Specialist- MNWD	BS in Accountancy	13 years & 8 months	48 hours	CS Professional	4.96- Very Satisfactory	
5	BONGAT, MICHELLE CILO	NONE	BS in Accountancy	7 years and 2 months	24 hours	CS Professional	-	
6	BRAGA, AILEEN BAYOS	Treasury Operations Head- Sterling Bank of Asia, Inc.	BSBA	11 years & 11 months	8 hours	CS Professional	-	
7	CALLOS, EFRELYN LORICA	General & Tax Accountant- Contemporain Development Corp.	BS in Accountancy	3 years & 6 months	24 hours	RA 1080 Certified Public Accountant	-	
8	LLAGAS, MARIA CORAZON SORIANO	Accountant- Consuelo "chito" Madrigal Foundation Bikol Inc.	BS in Accountancy	18 years	35 hours	PD 907 - Honor Graduate	-	
ę	MAGISTRADO, RUBY BATONGBACAL	Assistant Accounting Manager- Asia Pacific Aqua Marine, Inc	BS in Accountancy	5 year & 6 months	16 hours	CS Professional	-	
10	MARIANO, RESILDA CASTAÑEDA	Administrative Assistant III-DEPED	BS in Accountancy	10 years & 2 months	96 hours	CS Professional	4.55- Very Satisfactory	
11	REYES, JURIS CABILES	NONE	BS in Accountancy, BS in Nursing	6 years & 1 month	64 hours	RA 1080-Registered Nurse	-	
12	ROSCO, NOEL LAGUERTA	Accounting Officer 2, Accounting Professor -UNC	BS in Accountancy	17 years & 4 months	9.5 hours	RA 1080 CPA	-	
-Nothing Follows-								



ADMINISTRATIVE SERVICES DEPARTMENT HUMAN RESOURCE DIVISION

Recruitment, Selection & Placement Section



SELECTION LINE - UP

PUBLICATION: AUGUST 05 TO AUGUST 15, 2019

POSITION Senior Accounting Processor B

Division/Section : Accounting Division

No. of Vacancy/s : 1 Salary Grade : 10

Monthly Salary : Php 19,233.00

Item Number(s) : 34

MINIMUM QUALIFICATION STANDARDS:

Education : Completion of two years studies in college

Experience : 2 years of relevant experience Training : 8 hours of relevant training

Eligibility : Career Service (Subprofessional)First Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- · Prepares Petty Cash Fund Voucher and reports;
- Administers and processes all Petty Cash transactions within the parameters of the district policies and procedures
- · Keeping/Filing of disbursement vouchers and other pertinent documents
- · Prepares Report on Inventory of Records
- Prepares Report on Checks Issued for Accrued Leave
- · Reliever Teller

ADDITIONAL QUALIFICATIONS PREFERRED:

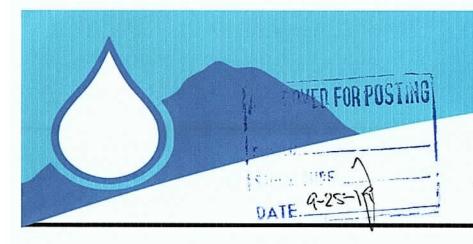
		NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1		ABRENICA, CHRISTINE ONG	None	BS Accountancy	6 years & 6 months	16 hours	RA 1080 Certified Public Accountant	- 22	
2	2		Finance & Associate Practitioner- International Business Machines	BS Accountancy	9 years	25 hours	CS Professional		



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	BARRAMEDA, MARIBEL PACIS	None	BS Accountancy	21 years	104 hours	CS Professional	-	
4	BUENO, MARY JANE RULL	Clerk Processor C MNWD (Casual)	BS Information Technology	7 years	44 hours, NC II- Bookeeping	CS Sub- Professional	4.90 - Very Satisfactory	
5	DIEGO, MONALYN DE VERAS	Accountant-Accounts Payable - Guevant Investments Development Corporation	BS Accountancy	1 year & 4 months	16 hours	RA 1080 Certified Public Accountant	-	
6	FORTUNO, SONJAMAE SISMUNDO	Instructor -AMA Computer College (Part-time)	BSBA Marketing Management, Teacher's Certificate Program	4 years & 8 months	48 hours	LET	-	
7	GUINTO, JEANNE FRANCES DURANTE	None	BSBA Major in Financial Management, Master of Business Administration	3 years & 11 months	8 hours	LET	-	
8	LEGARTO, DARIO REGANIT	Cashier	BSBA Management	22 years & 11 months	44 hours	LET	-	
9	LLAGAS, MARIA CORAZON SORIANO	Accountant	BS Accountancy	18 years	/ / noure	PD 907 - Honor Graduate	-	Resource Speaker- Bookeeping
10	PEREZ, ROMER PEDRASA	Customer Sales Associate	BSBA Management	5 year & 6 months	32 hours	CS Professional	¥	



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
11	REYES, JURIS CABILES	None	BS Accountancy & BS Nursing	5 years & 8 months	88 hours	RA 1080- Registered Nurse	-	
2	VILAR, MA. SHIELA VILLAFLOR	Administrative Assistant II - DepEd San Pascual Central School	BSBA Banking & Finance	1 year & 7 months	8 hours	CS Professional	-	



ADMINISTRATIVE SERVICES DEPARTMENT HUMAN RESOURCE DIVISION

Recruitment, Selection & Placement Section



PUBLICATION: AUGUST 05 TO

AUGUST 15, 2019

SELECTION LINE - UP

POSITION Driver-Mechanic B

Division/Section : General Services, Property and Materials Management Divison

No. of Vacancy/s : 1 Salary Grade : 7

Monthly Salary : Php 15,738.00

Item Number(s) : 19

MINIMUM QUALIFICATION STANDARDS:

Education : High School Grduate or Completion of relevant vocational/trade course

Experience : None required Training : None required

Eligibility : Professional Driver's License

JOB DUTIES AND RESPONSIBILITIES:

Provide safe, efficient and comfortable transport service to duly authorized MNWD personnel,

- officers, officials and other duly authorized persons during the entire duration of official travel, as ordered by the division;
- Observe proper procedures in the operation of the vehicle so assigned, at all times, and exert maximum effort in maintaining the good running condition and care of the same vehicle;
- Assists motorpool personnel in the expeditious repair of assigned vehicle;
 - Observe all standard operating and maintenance procedures so established at all times, including
- the accomplishment of all required checklist, requisitions, records and reports and the prompt submission thereof to the responsible office.

ADDITIONAL QUALIFICATIONS PREFERRED:

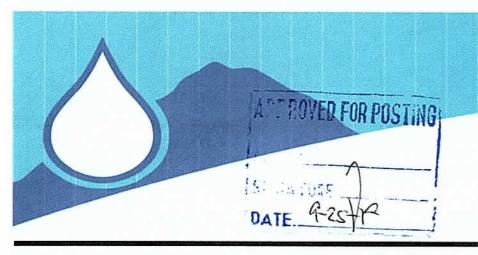
	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
	BELTRAN, JOSE ALVAREZ	Driver -MNWD	High School Graduate	15 years	_	Professional Driver's License	4.90 Very Satisfactory	
2	BOTOR, RAFFY FEBRE	NONE	High School Graduate	2 years	Automotivo	Professional Driver's License	-	
3	CORTEZ, RONNIE PORDESIMO	NONE	AB Political Science Undergraduate (135 units)	4 years & 3 months	· · · · · · · · · · · · · · · · · · ·	Professional Driver's License	-	



	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	DOBLON, EDGAR ALTAR	Driver (CSW) -MNWD	BS in Customs Administration	11 years	8 hours	Professional Driver's License	-	
5	DURANTE, RONYL SIGALES	NONE	BS in Industrial Technology in Machine Shop Technology	7 months	12	Professional Driver's License	-	
6	GEBILAGUIN, CRIS BEN ALPUERTO	Delivery Driver - South Star Drug	Certificate of Technology- Automotive Technology	3 years & 1 month	-	Professional Driver's License	12	
7	HERNANDEZ, JOVITO CAMPIL	Driver -MNWD	High School Grdauate	18 years	-	Professional Driver's License	4.92 Very Satisfactory	
8	IPO, REY FLORDELIZ	Private Driver	BS in Information Technology	10 years & 7 months	-	Professional Driver's License		
9	LOQUIAS, JOVY MALCO	Driver -MNWD	BS in Commerce	3 years & 11 months	8 hours	Professional Driver's License	•	
10	LUARES, RONNIE BERGANTIN	Part-Time Instructor	BS Marine Transportation	-	NC II - Automotive Servicing	Professional Driver's License	-	
11	MERILLES, FROILAN SAMBO	Safety Officer-Magarao Air Products	BSBA Marketing Management	-	₽₩¢	Professional Driver's License	-	
12	PANTE, JAN VER JAVIER	NONE	BS in Industrial Technology in Automotive Technology	3 years & 11 months	.	Professional Driver's License		
13	PRIELA, RHEY CALINOG	Driver- Baldo Construction & Development Corporation	High School Grdauate	4 years & 8 months	=0	Professional Driver's License	-	
14	RACADAG, SHERWIN ROBRIGADO	NONE	High School Graduate, Automotive Mechanic	5 years	-	Professional Driver's License	•	
15	REQUINTA, DENNIS ARTHUR NUÑEZ	Driver-MNWD	BSBA Management	13 years & 2 months		Professional Driver's License	4.92 Very Satisfactory	

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NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS	
16 RODRIGO, DANILO MONTENEGRO	NONE	BS Industrial Technology major in Electrical	8 months	,	Professional Driver's License	-		
17 SAN LUIS, NESTOR GALLANTES	Driver -MNWD	High School Grdauate	17 years	-	Professional Driver's License	4.90 Very Satisfactory		
18 TEOPE, OWEN BONGALOS	NONE	BS in Psychology	9 months		Professional Driver's License	•	-70-5	
19 TIABA, VALENTIN ROBOSA	NONE	High School Grdauate	-	_	Professional Driver's License	<u> </u>		
20 TUNAY, JHON RHEY CAPILLANO	NONE	BS Industrial Technology major in Automotive Technology	-		Professional Driver's License	-		
-Nothing Follows-								



ADMINISTRATIVE SERVICES DEPARTMENT HUMAN RESOURCE DIVISION

Recruitment, Selection & Placement Section



PUBLICATION: AUGUST 05 TO AUGUST 15, 2019

SELECTION LINE - UP

POSITION Housekeeping Services Assistant

Division/Section : General Services, Property and Materials Management Divison

No. of Vacancy/s : 15
Salary Grade : 6

Monthly Salary : Php 14,847.00

Item Number(s) : 21

MINIMUM QUALIFICATION STANDARDS:

Education : Elementary School Graduate

Experience : None required
Training : None required
Eligibility : None required

JOB DUTIES AND RESPONSIBILITIES:

- · Maintain cleanliness of ground and office building;
- Conduct gardening at office compound;
- Accomplish errands.

ADDITIONAL QUALIFICATIONS PREFERRED:

NAME OF CANDIDATE PRESENT POSITION		EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS	
1 ARCILLA, EMMANUEL ALARZAR	Housekeeping Assistant- MNWD-General Services, Property and Materials Management Divison (CSW)	High School Undergraduate	6 years & 4 months	4	21	-		
2 BERNALES, ALJON DEL CASTILLO	Service Crew-Red Platter	College Undergraduate	1 year & 8 months	-	_	-		
3 BIHAG, CHRISTOPHER BUNAO	Utility Worker A -MNWD-General Services, Property and Materials Management Divison (Casual)	Elementary Graduate	10 years	-		4.83 Very Satisfactory		



NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
CABALQUINTO, YANCY WENCEL TOTAÑES	None	High School Graduate	8 months	•	-	-	
5 DACULLO, APRIL ABINALES	None	BSBA Human Resourse Development Management	2 years & 6 months		<u>12</u> 1	-	
DELA CRUZ, CHRISTOPHER MORALES	Utility Worker- MNWD-General Services, Property and Materials Management Divison (CSW)	High School Undergraduate	6 years	*	-	-	
7 EBONITE, AILEEN ROBIANES	None	BS Criminal Justice Education	-	-	-	-	
8 FALCON, NERMEL CABANELA	None	AB English	1 year & 1 month	14-1	2	5	
9 FEBRE, ARJAY CIELO	None	Junior High School	12	3	¥	-	
10 FRAXIDIO, JOMARK PAYRA	Storekeeper D MNWD-General Services, Property and Materials Management Divison (Casual)	High School Graduate	14 years & 7 months	48 hours	None	4.92 Very Satisfactory	
GARCHITORENA, FRANCIS CANADA	None	BS Criminology (Undergraduate)	-	4	-	-	-
	Production Crew Graceland Food Industries Inc.	Vocational Course-Farm Equiment Mechanic	9 months	-	-	-	
13 JALLORES, VANESSA LOPEZ	None	BSBA Human Resourse Development Management	-	-	-	-	



NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS		
14 MARAOS, MARCIAL BRUZO		BS Agricultural Business - (Undergraduate)	-	-	-	-			
NADAL, SHERINA MAE RODRIGUEZ	None	College Undergraduate (48 units)	1 year	19	-	-			
16 NOGA, ALEXANDER PAGAL		Hotel & Restaurant Management (Undergraduate)	3 years	-	-	-			
17 PRADES, JERALD INDICO	None	BS Marine Engineering	1 year & 9 months		NC II - Shielded Metal Arc Welding	-			
18 STA. ROSA, ARIEL SANCHEZ	Utility Worker A - MNWD-General Services, Property and Materials Management Divison (Casual)	Vocational Course - Automotive	12 years	ë		4.83 Very Satisfactory			
19 TORALDE, RUSSEL SAN JOSE	None	High School Graduate	-	-	-	-			
20 TUTANES, JOJIE FRANC BAILEY	Contract of Service Worker - MNWD- Water Distribution & Restoration Divison (CSW)	High School Graduate	-	-	CS Professional	-			
-Nothing Follows-									



ADMINISTRATIVE SERVICES DEPARTMENT **HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section



SELECTION LINE - UP

PUBLICATION: AUGUST 05 TO

AUGUST 15, 2019

Senior Welder POSITION

Division/Section Water Distribution Division

No. of Vacancy/s Salary Grade 10

Monthly Salary Php 19,233.00

Item Number(s) 131 JOB DUTIES AND RESPONSIBILITIES:

Facilitates the implementation of activities relative to welding and fabrication of fittings, saddle clamp, flange and meter box;

· Conducts inspection and monitoring of the activities assigned to the concerned plumbers;

ADDITIONAL QUALIFICATIONS PREFERRED:

None

MINIMUM QUALIFICATION STANDARDS:

Education High School Graduate or Completion of relevant vocational/trade course

Experience 2 years of relevant experience Training 8 hours of relevant training

Eligibility Welder

	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ARAGON JR., ANGEL ADONIS ABILAY	Water/Sewerage Maintenance Man C - WDRD MNWD	High School Graduate	11 years & 7 months	8 hours, NC I- Shielded Metal Arc			
2	CACERES, ROMEO VARGAS	Water/Sewerage Maintenance Man C - WPEMD MNWD	Arts & Sciences (College Undergraduate)	21 years	24 hours	-	4.3 Very	Transfer of assignment to WDRD in view of Fabrication works of interlocking Steel Barrier Road signs per OGM Memorandum
-Nothing Follows-								

-Nothing Follows-

Certified Correct:

SHERRY T. PEÑAS

Division Manager A Human Resource Division

3/25/20191:15 PM MGD