

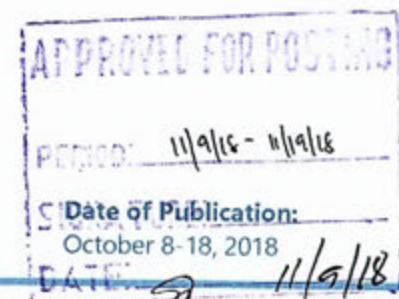


Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT

No. 40 J. Miranda Avenue, Naga City

**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION



SELECTION LINE - UP

POSITION : **Assistant General Manager**
Division/Section : Office of the Assistant General Manager for Administration & Finance
No. of Vacancy/s : 1
Salary Grade : 27
Monthly Salary : P102,910.00
Item Number(s) : 231

MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 CUYO, EMMA A.	Division Manager A - Accounting Department	Bachelor of Laws	16 years & 5 months	104 hours of management training 168 hours of CPE/CPD	RA 1080 - Philippine Board Examination for Certified Public Accountants	4.96	
2 NERO, VIRGINIA I.	Division Manager A - General Services, Procurement & Materials Management Division	1) Master in Public Administration (Thesis Writing) 2) Bachelor of Laws (44 units)	29 years & 5 months	192 management trainings 64 hours of CPE/CPD	RA 1080 - Philippine Board Examination for Certified Public Accountants	4.92	Designated as Acting General Manager for the periods covered January 1, 2015 to June 30, 2015 and March 8, 2017 to February 21, 2018.

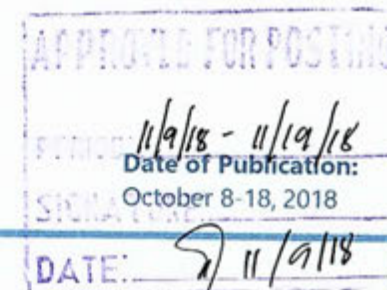
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DMA, CSD / OIC, HRD



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No. 40 J. Miranda Avenue, Naga City

ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION
MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION



SELECTION LINE - UP

POSITION : **Assistant General Manager**
Division/Section : Office of the Assistant General Manager for Operations & Technical Services
No. of Vacancy/s : 1
Salary Grade : 27
Monthly Salary : P102,910.00
Item Number(s) : 232

MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 DELA CRUZ, RENATO R.	Division Manager A	1) Master in Business Administration 2) Bachelor of Science in Civil Engineering	22 years & 2 months	1) 144 hours of management training 2) 96 hours of CPE/CPD	RA 1080 - Philippine Board Examination for Civil Engineers	4.47	
2 ELEAZAR, GILBERT V.	Division Manager A	1) Master in Business Administration (Completed Academic Requirements) 2) Bachelor of Science in Mechanical Engineering	7 years & 10 months	1) 128 hours of management training 2) 32 hours of CPE/CPD	RA 1080 - Philippine Board Examination for Mechanical Engineers	4.86	

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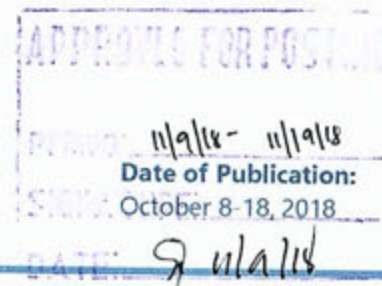
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ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION

MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION



SELECTION LINE - UP

POSITION : **Department Manager A**
Division/Section : Administrative Services Department
No. of Vacancy/s : 1
Salary Grade : 26
Monthly Salary : P92,108.00
Item Number(s) : 234

MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 SANCHEZ, JON LOUIE A.	Administrative/General Services Chief B	Master in Business Administration - Major in Human Resource Management	19 years & 6 months	192 hours	Career Service Professional/Second Level Eligibility	4.96	

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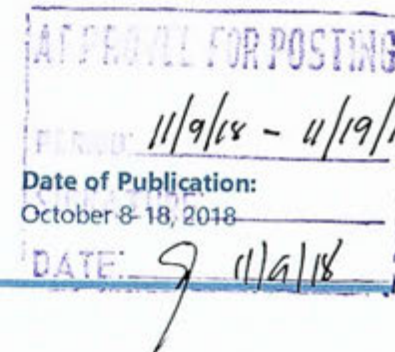
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ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION

MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION



SELECTION LINE - UP

POSITION : **Department Manager A**
Division/Section : Finance Department
No. of Vacancy/s : 1
Salary Grade : 26
Monthly Salary : P92,108.00
Item Number(s) : 235

MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 CUYO, EMMA A.	Division Manager A - Accounting Department	Bachelor of Laws	16 years & 6 months	168 hours of CPE/CPD 104 hours of management trainig	RA 1080 - Philippine Board Examination for Certified Public Accountants	4.96	

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ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION

MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION

APPROVAL FOR POSTING

PERIOD: 11/9/18 - 11/19/18

Date of Publication: 9
October 8-18, 2018

DATE: 11/11/18

SELECTION LINE - UP

POSITION : **Department Manager A**
Division/Section : Commercial Services Department
No. of Vacancy/s : 1
Salary Grade : 26
Monthly Salary : P92,108.00
Item Number(s) : 236

MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 NERO, VIRGINIA I.	Division Manager A - General Services, Procurement & Materials Management Division	1) Master in Public Administration (Thesis Writing) 2) Bachelor of Laws (44 units)	29 years & 5 months	192 management trainings 64 hours of CPE/CPD	RA 1080 - Philippine Board Examination for Certified Public Accountants	4.92	Designated as Acting General Manager for the periods covered January 1, 2015 to June 30, 2015 and March 8, 2017 to February 21, 2018.

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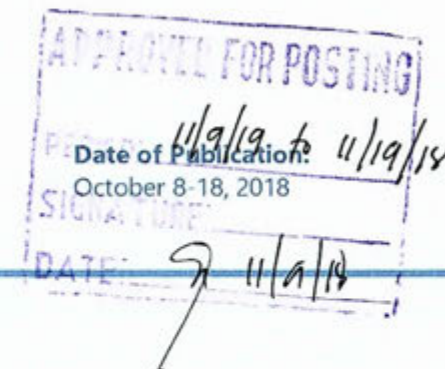
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ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION

MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION



SELECTION LINE - UP

POSITION : **Department Manager A**
Division/Section : Pipelines & Appurtenances Maintenance Department
No. of Vacancy/s : 1
Salary Grade : 26
Monthly Salary : P92,108.00
Item Number(s) : 239

MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 DELA CRUZ, RENATO R.	Division Manager A	1) Master in Business Administration 2) Bachelor of Science in Civil Engineering	22 years & 2 months	1) 144 hours of management training 2) 96 hours of CPE/CPD	RA 1080 - Philippine Board Examination for Civil Engineers	4.47	
2 ELEAZAR, GILBERT V.	Division Manager A	1) Master in Business Administration (Completed Academic Requirements) 2) Bachelor of Science in Mechanical Engineering	7 years & 10 months	1) 128 hours of management training 2) 32 hours of CPE/CPD	RA 1080 - Philippine Board Examination for Mechanical Engineers	4.86	

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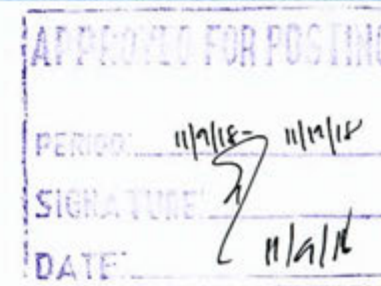
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ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION
MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION

Date of Publication:
October 8-18, 2018

SELECTION LINE - UP

POSITION : **Department Manager A**
Division/Section : Engineering and Environment Department
No. of Vacancy/s : 1
Salary Grade : 26
Monthly Salary : P92,108.00
Item Number(s) : 237



MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
	NO APPLICANT							

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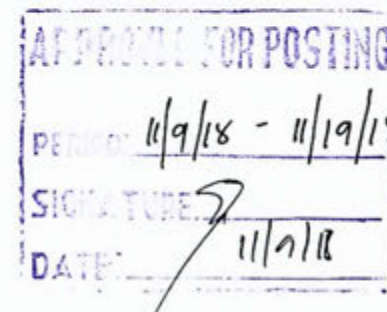
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ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION
MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION

Date of Publication:
October 8-18, 2018

SELECTION LINE - UP

POSITION : **Department Manager A**
Division/Section : Production Department
No. of Vacancy/s : 1
Salary Grade : 26
Monthly Salary : P92,108.00
Item Number(s) : 238



MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
NO APPLICANT							

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No. 40 J. Miranda Avenue, Naga City

ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION

MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION

APPROVED FOR POSTING
Date of Publication: 11/9/18 - 11/9/18
October 8-10, 2018
SIGNATURE: _____
DATE: 11/9/18

SELECTION LINE - UP

POSITION : **Division Manager A**
Division/Section : Human Resource Division
No. of Vacancy/s : 1
Salary Grade : 24
Monthly Salary : P73, 299.00
Item Number(s) : 25

MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 4 years of supervisory/management experience
Training : 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 PEÑAS, SHERRY T.	Senior Education Program Specialist	Doctor of Philosophy Major in Behavioral Management	27 years & 9 months	363 hours	RA 1080 - Philippine Board Examination for Teachers	4.930	
2 TOLEDANA, MYLLAN B.	Director, Human Resource Management Office	Master in Business Administration	7 years & 9 months	208 hours	Career Service Professional/Second Level eligibility	4.500	

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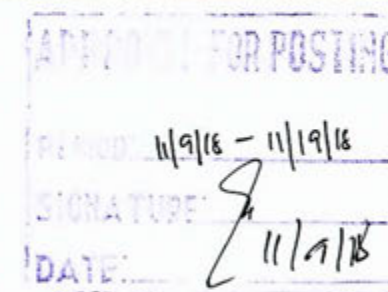
ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION

MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION

Date of Publication:
October 8-18, 2018

SELECTION LINE - UP

POSITION : **Senior Corporate Attorney**
Division/Section : Office of the General Manager (Legal and Research Section)
No. of Vacancy/s : 1
Salary Grade : 21
Monthly Salary : P52, 554.00
Item Number(s) : 206



MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor of Laws
Experience : 4 hours of relevant training
Training : 1 year of relevant experience
Eligibility : RA 1080 – Philippine Bar Examination

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	VERDEJO, JONATHAN N.	Associate Lawyer	Bachelor of Laws	4 years & 6 months	32 hours	RA 1080 – Philippine Bar Examination	None	

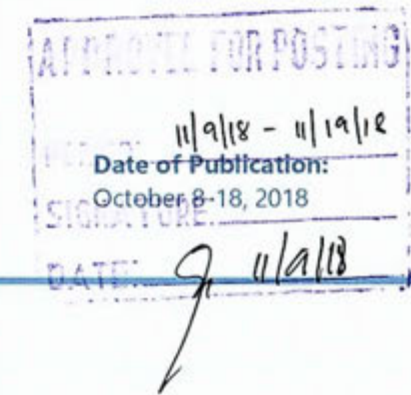
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ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION
MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION



SELECTION LINE - UP

POSITION : **Minutes/Agenda Officer B**
Division/Section : Office of the General Manager (Office of the Board of Directors)
No. of Vacancy/s : 1
Salary Grade : 11
Monthly Salary : P20,179.00
Item Number(s) : 3

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree
Experience : None required
Training : None required
Eligibility : Career Service Professional/Second Level Eligibility

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 ABASOLA, NORIE JANE T.	None	BS-Accountancy	NA	NA	CS Professional/ Second Level Eligibility	None	
2 AUTOR, ANNIE L.	None	BS in Agricultural Devt. Major in Agri. Education	NA	NA	CS Professional/ Second Level Eligibility	None	
3 BAESA, JULIE ANN E.	None	BS-Accountancy	NA	NA	CS Professional/ Second Level Eligibility	None	
4 BALLESTER, RUBEN JR. D.	Call Center Agent / Independent Tax Practitioner (Self-	BS-Accountancy	NA	NA	RA 1080 - Certified Public Accountant	None	Graduated Cum Laude
5 CAÑARES, KARLA ELLAINE E.	Administrative Aide VI	Bachelor of Laws (75 units) BA in Political Science	NA	NA	PD 907 Honor Graduate Eligibility	None	Graduated Cum Laude Honor Graduate Scholarship
6 CARDENAS, CUELLAR G.	None	Bachelor of Science in Electrical Engineering	NA	NA	RA 1080 - Registered Electrical Engineer	None	

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	ELIGIBILITY	PERFORMANCE RATING	REMARKS
7 ESTONACTOC, MARVIN ISRAEL B.	Customer Service Representative	1) Master in Public Administration (6 units) 2) BS in Secondary Education Major in English	NA	NA	CS Professional/ Second Level Eligibility	None	
8 GACER, PIAH ELIZA R.	None	BSBA Major in Business Management Honor's Program	NA	NA	PD 907 - Honor Graduate Eligibility	None	Graduated Cum Laude Academic Scholar
9 GAVINO, CARMEL ANNE P.	Administrative Aide I (Casual)	BS in Business Management Major in Management	NA	NA	CS Professional/ Second Level Eligibility	None	
10 LASAT, NERIZZA R.	Program Head	BSBA Major in Financial Management	NA	NA	RA 1080 - Philippine Board Examination for Teachers	None	
11 PADRE, CLAUDINE ANN M.	None	Computer Management and Accounting	NA	NA	CS Professional/ Second Level Eligibility	None	
12 PANTE, JUMEL L.	None	MA.ED. Social Studies (9 units) AB in Political Science	NA	NA	CS Professional/ Second Level Eligibility	None	
13 URSUA, PIO RAOUL B.	Contract of Service - MNWD (Office of the Board of Directors)	1) Bachelor of Laws 2) BSBA Major in Legal Management	NA	NA	CS Professional/ Second Level Eligibility	None	In-house applicant (currently assigned as minute-taker in the office of BOD)
14 VILLARAZA, ERVINE E.	Production Assistant	BS in Industrial Engineering	NA	NA	CS Professional/ Second Level Eligibility	None	
15 YULOLO, BIANCA KATHRYN P.	Human Resource Supervisor	BS in Psychology	NA	NA	CS Professional/ Second Level Eligibility	None	

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