Republic of the Philippines  
METROPOLITAN NAGA WATER DISTRICT  
No. 40 J. Miranda Avenue, Naga City  
ADMINISTRATIVE SERVICES DEPARTMENT  
HUMAN RESOURCE DIVISION  
MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION

SELECTION LINE - UP

POSITION: Assistant General Manager  
Division/Section: Office of the Assistant General Manager for Administration & Finance  
No. of Vacancies: 1  
Salary Grade: 27  
Monthly Salary: P102,910.00  
Item Number(s): 231

MINIMUM QUALIFICATION STANDARDS:
- Education: Master's degree OR Certificate in Leadership and Management from the CSC
- Experience: 5 years of supervisory/management experience
- Training: 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
- Eligibility: Career Service Professional/Second Level Eligibility

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 CUYO, EMMA A.</td>
<td>Division Manager A - Accounting Department</td>
<td>Bachelor of Laws</td>
<td>16 years &amp; 5 months</td>
<td>104 hours of management training 168 hours of CPE/CPD</td>
<td>RA 1080 - Philippine Board Examination for Certified Public Accountants</td>
<td>4.96</td>
<td></td>
</tr>
<tr>
<td>2 NERO, VIRGINIA I.</td>
<td>Division Manager A - General Services, Procurement &amp; Materials Management Division</td>
<td>1) Master in Public Administration (Thesis Writing) 2) Bachelor of Laws (44 units)</td>
<td>20 years &amp; 5 months</td>
<td>192 management trainings 64 hours of CPE/CPD</td>
<td>RA 1080 - Philippine Board Examination for Certified Public Accountants</td>
<td>4.92</td>
<td>Designated as Acting General Manager for the periods covered January 1, 2015 to June 30, 2015 and March 6, 2017 to February 21, 2018.</td>
</tr>
</tbody>
</table>

Certified Correct:
RICARDO B. FELIX III  
DMA, CSD / OIC, HRD
# SELECTION LINE - UP

**Position:** Assistant General Manager  
**Division/Section:** Office of the Assistant General Manager for Operations & Technical Services  
**No. of Vacancy:** 1  
**Salary Grade:** 27  
**Monthly Salary:** ₱102,910.00  
**Item Number(s):** 232

## MINIMUM QUALIFICATION STANDARDS:

- **Education:** Master's degree OR Certificate in Leadership and Management from the CSC
- **Experience:** 5 years of supervisory/management experience
- **Training:** 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
- **Eligibility:** Career Service Professional/Second Level Eligibility

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
</table>
| DELA CRUZ, RENATO R.    | Division Manager A | 1) Master in Business Administration  
2) Bachelor of Science in Civil Engineering | 22 years & 2 months | 1) 144 hours of management training  
2) 96 hours of CPE/CPD | RA 1060 - Philippine Board Examination for Civil Engineers | 4.47               |                     |
| ELEAZAR, GILBERT V.     | Division Manager A | 1) Master in Business Administration (Completed Academic Requirements)  
2) Bachelor of Science in Mechanical Engineering | 7 years & 10 months | 1) 128 hours of management training  
2) 32 hours of CPE/CPD | RA 1080 - Philippine Board Examination for Mechanical Engineers | 4.96               |                     |
**Republic of the Philippines**  
**METROPOLITAN NAGA WATER DISTRICT**  
**No. 40 J. Miranda Avenue, Naga City**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**HUMAN RESOURCE DIVISION**  
**MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION**

**SELECTION LINE - UP**

<table>
<thead>
<tr>
<th>POSITION</th>
<th>Department Manager A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division/Section</td>
<td>Administrative Services Department</td>
</tr>
<tr>
<td>No. of Vacancy(s)</td>
<td>1</td>
</tr>
<tr>
<td>Salary Grade</td>
<td>26</td>
</tr>
<tr>
<td>Monthly Salary</td>
<td>P92,106.00</td>
</tr>
<tr>
<td>Item Number(s)</td>
<td>234</td>
</tr>
</tbody>
</table>

**MINIMUM QUALIFICATION STANDARDS:**

- **Education:** Master's degree OR Certificate in Leadership and Management from the CSC
- **Experience:** 5 years of supervisory/management experience
- **Training:** 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
- **Eligibility:** Career Service Professional/Second Level Eligibility

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 SANCHEZ, JON LOUIE A.</td>
<td>Administrative/General Services Chief B</td>
<td>Master in Business Administration - Major in Human Resource Management</td>
<td>19 years &amp; 6 months</td>
<td>192 hours</td>
<td>Career Service Professional/Second Level Eligibility</td>
<td>4.90</td>
<td></td>
</tr>
</tbody>
</table>

Certified Correct:  
RICARDO B. FELIX III  
DMA, CSE / OIC, HRD
Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT
No. 40 J. Miranda Avenue, Naga City

ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION
MANPOWER PLANNING, RECRUITMENT, TRAINING & DEVELOPMENT SECTION

SELECTION LINE - UP

<table>
<thead>
<tr>
<th>POSITION</th>
<th>Department Manager A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division/Section</td>
<td>Finance Department</td>
</tr>
<tr>
<td>No. of Vacancy/s</td>
<td>1</td>
</tr>
<tr>
<td>Salary Grade</td>
<td>26</td>
</tr>
<tr>
<td>Monthly Salary</td>
<td>P92,108.00</td>
</tr>
<tr>
<td>Item Number(s)</td>
<td>235</td>
</tr>
</tbody>
</table>

MINIMUM QUALIFICATION STANDARDS:

| Education                                      | Master's degree OR Certificate in Leadership and Management from the CSC |
| Experience                                     | 5 years of supervisory/management experience |
| Training                                       | 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years |
| Eligibility                                    | Career Service Professional/Second Level Eligibility |

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUYO, EMMA A</td>
<td>Division Manager A - Accounting Department</td>
<td>Bachelor of Laws</td>
<td>16 years &amp; 6 months</td>
<td>168 hours of CPE/CPD</td>
<td>RA 1080 - Philippine Board Examination for Certified Public Accountants</td>
<td>4.90</td>
<td></td>
</tr>
</tbody>
</table>

Certified Correct:
RICARDO B. FELIX III
DMA, CGS / OIC, HRD
## SELECTION LINE-UP

**POSITION**: Department Manager A  
**Division/Section**: Commercial Services Department  
**No. of Vacancies**: 1  
**Salary Grade**: 26  
**Monthly Salary**: ₱62,108.00  
**Item Number(s)**: 236

### MINIMUM QUALIFICATION STANDARDS:

- **Education**: Master's degree or Certificate in Leadership and Management from the CSC
- **Experience**: 5 years of supervisory/management experience
- **Training**: 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
- **Eligibility**: Career Service Professional/Second Level Eligibility

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 NERO, VIRGINIA I.</td>
<td>Division Manager A - General Services, Procurement &amp; Materials Management Division</td>
<td>1) Master in Public Administration (Thesis Writing), 2) Bachelor of Laws (44 units)</td>
<td>29 years &amp; 5 months</td>
<td>192 management trainings, 64 hours of CPE/CPD</td>
<td>RA 1060 - Philippine Board Examination for Certified Public Accountants</td>
<td>4.92</td>
<td>Designated as Acting General Manager for the period covered January 1, 2015 to June 30, 2015 and March 8, 2017 to February 21, 2018. Certified Correct: RICARDO B. FELIX III DMA, CSD / OIC, HRD</td>
</tr>
</tbody>
</table>
# SELECTION LINE-UP

**POSITION:** Department Manager A  
Division/Section: Pipelines & Appurtenances Maintenance Department  
No. of Vacancy(ies): 1  
Salary Grade: 26  
Monthly Salary: P92,108.00  
Item Number(s): 236

**MINIMUM QUALIFICATION STANDARDS:**  
Education: Master's degree or Certificate in Leadership and Management from the CSC  
Experience: 5 years of supervisory/management experience  
Training: 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years  
Eligibility: Career Service Professional/Second Level Eligibility

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
</table>
| DELA CRUZ, RENATO R. | Division Manager A | 1) Master in Business Administration  
2) Bachelor of Science in Civil Engineering | 22 years & 2 months | 1) 144 hours of management training  
2) 96 hours of CPE/CPD | RA 1060 - Philippine Board Examination for Civil Engineers | 4.47 |         |
| ELEAZAR, GILBERT V.  | Division Manager A | 1) Master in Business Administration (Completed Academic Requirements)  
2) Bachelor of Science in Mechanical Engineering | 7 years & 10 months | 1) 128 hours of management training  
2) 32 hours of CPE/CPD | RA 1080 - Philippine Board Examination for Mechanical Engineers | 4.86 |         |

Certified Correct:  
RICARDO B. FELIX III  
DMA, CSD / OIC, HRD
# Selection Line-Up

**Position:** Department Manager A  
**Division/Section:** Engineering and Environment Department  
**No. of Vacancy/s:** 1  
**Salary Grade:** 26  
**Monthly Salary:** PhP 62,108.00  
**Item Number(s):** 237

## Minimum Qualification Standards:
- **Education:** Master's degree OR Certificate in Leadership and Management from the CSC  
- **Experience:** 5 years of supervisory/management experience  
- **Training:** 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years  
- **Eligibility:** Career Service Professional/Second Level Eligibility

## Name of Candidate  
<table>
<thead>
<tr>
<th>Present Position</th>
<th>Educational Attainment</th>
<th>Experience</th>
<th>Training</th>
<th>Eligibility</th>
<th>Performance Rating</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No Applicant</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Certified Correct:

RICARDO B. FELIX III  
DMA, CSD / OIC, HRD
**POSITION:** Department Manager A  
**Division/Section:** Production Department  
**No. of Vacancy/s:** 1  
**Salary Grade:** 26  
**Monthly Salary:** P62,108.00  
**Item Number(s):** 236

**MINIMUM QUALIFICATION STANDARDS:**

- **Education:** Master's degree OR Certificate in Leadership and Management from the CSC
- **Experience:** 5 years of supervisory/management experience
- **Training:** 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
- **Eligibility:** Career Service Professional/Second Level Eligibility

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>NO APPLICANT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Date of Publication:** October 8-18, 2018

**Certified Correct:**

RICARDO B. FELIX III  
DMA, CSD, OIC, HRD
**POSITION**
Division/Section: Human Resource Division
No. of Vacancy/s: 1
Salary Grade: 24
Monthly Salary: P73,299.00
Item Number(s): 25

**MINIMUM QUALIFICATION STANDARDS:**
- Education: Master's degree OR Certificate in Leadership and Management from the CSC
- Experience: 4 years of supervisory/management experience
- Training: 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years
- Eligibility: Career Service Professional/Second Level Eligibility

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 PEÑAS, SHERRY T.</td>
<td>Senior Education Program Specialist</td>
<td>Doctor of Philosophy in Behavioral Management</td>
<td>27 years &amp; 9 months</td>
<td>363 hours</td>
<td>RA 1060 - Philippine Board Examination for Teachers</td>
<td>4.930</td>
<td></td>
</tr>
<tr>
<td>2 TOLEDAÑA, MYLLAN B.</td>
<td>Director, Human Resource Management Office</td>
<td>Master in Business Administration</td>
<td>7 years &amp; 9 months</td>
<td>208 hours</td>
<td>Career Service Professional/Second Level Eligibility</td>
<td>4.500</td>
<td></td>
</tr>
</tbody>
</table>

Certified Correct:
RICARDO B. FELIX III
DMA, CSD/OIC, HRD
**SELECTION LINE-UP**

**POSITION**: Senior Corporate Attorney  
**Division/Section**: Office of the General Manager (Legal and Research Section)  
**No. of Vacancy(s)**: 1  
**Salary Grade**: 21  
**Monthly Salary**: P52,554.00  
**Item Number(s)**: 206  

**MINIMUM QUALIFICATION STANDARDS:**

- **Education**: Bachelor of Laws  
- **Experience**: 4 hours of relevant training  
- **Training**: 1 year of relevant experience  
- **Eligibility**: RA 1080 – Philippine Bar Examination

<table>
<thead>
<tr>
<th>NAME OF CANDIDATE</th>
<th>PRESENT POSITION</th>
<th>EDUCATIONAL ATTAINMENT</th>
<th>EXPERIENCE</th>
<th>TRAINING</th>
<th>ELIGIBILITY</th>
<th>PERFORMANCE RATING</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>VERDEJO, JONATHAN N.</td>
<td>Associate Lawyer</td>
<td>Bachelor of Laws</td>
<td>4 years &amp; 6 months</td>
<td>32 hours</td>
<td>RA 1080 – Philippine Bar Examination</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

Certified Correct:

RICARDO B. FELIX III  
DMA, CSO / OIC, HRD

Date of Publication: October 8, 2018
# Selection Line-Up

**Position:** Minutes/Agenda Officer B  
**Division/Section:** Office of the General Manager (Office of the Board of Directors)  
**No. of Vacancies:** 1  
**Salary Grade:** 11  
**Monthly Salary:** ₱20,179.00  
**Item Number(s):** 3

## Minimum Qualification Standards:
- **Education:** Bachelor's degree  
- **Experience:** None required  
- **Training:** None required  
- **Eligibility:** Career Service Professional/Second Level Eligibility

<table>
<thead>
<tr>
<th>Name of Candidate</th>
<th>Present Position</th>
<th>Educational Attainment</th>
<th>Experience</th>
<th>Training</th>
<th>Eligibility</th>
<th>Performance Rating</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1  ABASOLA, NORIE JANE T.</td>
<td>None</td>
<td>BS-Accountancy</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/Second Level Eligibility</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>2  AUTOR, ANNIE L.</td>
<td>None</td>
<td>BS in Agricultural Devl. Major in Agri. Education</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/Second Level Eligibility</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>3  BAESA, JULIE ANN E.</td>
<td>None</td>
<td>BS-Accountancy</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/Second Level Eligibility</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>4  BALLESTER, RUBEN JR. D.</td>
<td>Call Center Agent / Independent Tax Practitioner (Self-)</td>
<td>BS-Accountancy</td>
<td>NA</td>
<td>NA</td>
<td>RA 1080 - Certified Public Accountant</td>
<td>None</td>
<td>Graduated Cum Laude</td>
</tr>
<tr>
<td>5  CANARES, KARLA ELLAINE E.</td>
<td>Administrative Aide VI</td>
<td>Bachelor of Laws (75 units) BA in Political Science</td>
<td>NA</td>
<td>NA</td>
<td>PD 907 Honor Graduate Eligibility</td>
<td>None</td>
<td>Graduated Cum Laude Honor Graduate Scholarship</td>
</tr>
<tr>
<td>6  CARDENAS, CUellar G.</td>
<td>None</td>
<td>Bachelor of Science in Electrical Engineering</td>
<td>NA</td>
<td>NA</td>
<td>RA 1080 – Registered Electrical Engineer</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>NAME OF CANDIDATE</td>
<td>PRESENT POSITION</td>
<td>EDUCATIONAL ATTAINMENT</td>
<td>EXPERIENCE</td>
<td>TRAINING</td>
<td>ELIGIBILITY</td>
<td>PERFORMANCE RATING</td>
<td>REMARKS</td>
</tr>
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<td>--------------------------------</td>
</tr>
<tr>
<td>7 ESTONACOTOC, MARVIN ISRAEL B.</td>
<td>Customer Service Representative</td>
<td>1) Master in Public Administration (6 units) 2) BS in Secondary Education Major in English</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/ Second Level Eligibility</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>8 GACER, PIAH ELIZA R.</td>
<td>None</td>
<td>BSBA Major in Business Management Honors Program</td>
<td>NA</td>
<td>NA</td>
<td>PD 907 - Honor Graduate Eligibility</td>
<td>None</td>
<td>Graduated Cum Laude Academic Scholar</td>
</tr>
<tr>
<td>9 GAVINO, CARMEL ANNE P.</td>
<td>Administrative Aide I (Casual)</td>
<td>BS in Business Management Major in Management</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/ Second Level Eligibility</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>10 LASAT, NERIZZA R.</td>
<td>Program Head</td>
<td>BSBA Major in Financial Management</td>
<td>NA</td>
<td>NA</td>
<td>RA 1080 - Philippine Board Examination for Teachers</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>11 PADRE, CLAUDINE ANN M.</td>
<td>None</td>
<td>Computer Management and Accounting</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/ Second Level Eligibility</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>12 PANTE, JUMEL L.</td>
<td>None</td>
<td>MA, ED. Social Studies (9 units) AB in Political Science</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/ Second Level Eligibility</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>13 URSUA, PIO RAOUL B.</td>
<td>Contract of Service - MNMD (Office of the Board of Directors)</td>
<td>1) Bachelor of Laws 2) BSBA Major in Legal Management</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/ Second Level Eligibility</td>
<td>None</td>
<td>In-house applicant (currently assigned as minute-taker in the office of BOD)</td>
</tr>
<tr>
<td>14 VILLARAZA, ERVINE E.</td>
<td>Production Assistant</td>
<td>BS in Industrial Engineering</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/ Second Level Eligibility</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>15 YULOLO, BIANCA KATHRYN P.</td>
<td>Human Resource Supervisor</td>
<td>BS in Psychology</td>
<td>NA</td>
<td>NA</td>
<td>CS Professional/ Second Level Eligibility</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

Certified Correct:

RICARDO B. FELIX III
DMA, CSD /OIC, HRD