



"Water is life, save it."

**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section

APPROVED FOR POSTING

PERIOD: June 4, 2020

SIGNATURE: [Signature]

DATE: 6-4-20

PUBLICATION: FEBRUARY 06, 2020 TO
FEBRUARY 16, 2020

SELECTION LINE - UP

POSITION

Community Relations Officer A

Division/Section : Management Services Division
No. of Vacancy/s : 1
Salary Grade : 14
Monthly Salary : Php. 29,277.00
Item Number(s) : 5

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree
Experience : 1 year of relevant experience
Training : 4 hours of relevant training
Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Oversee and supervise the Public Relations and External Affairs Section (PREAS) promotional events, outreach activities, new releases and manages friendly contacts with concerned business establishments and government agencies;
- Propose activities and projects to strengthen the district and stakeholder relationship;
- Conceptualize arrangement and reviews newsletter initial layout prior to printing and distribution;
- Coordinates with water district divisions and officials for effective policy and program implementations.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1 BOBILES, JESSICA EMILLE M.	-	Bachelor of Arts in Psychology, Master in Psychology Major in Counseling	2 years & 9 months	16 hours	RA1080 Registered Psychometrician	-	
2 BORITO, JAYSON B.	Administrative Assistant III	Bachelor of Science in Business Administration Major in Financial Management	8 years & 6 months	136 hours	Licensure Examination for Teacher	4.47 Very Satisfactory	
3 CALLO, JOAN MIRZI M.	-	Bachelor of Science in Entrepreneurship	3 years & 2 months	8 hours	Career Service (Professional) Second Level Eligibility	-	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	CURIOSO, CINDY R.	Restaurant Manager III (Jollibee Food Corp)	Bachelor of Arts Major in Broadcasting, Methods of Teaching	2 years & 10 months	8 hours	Licensure Examination for Teacher	-	
5	DERLA, MOISES JR, O.	Teacher II (DEPED)	Bachelor of Arts Major in Communication	17 years & 9 months	72 hours	Licensure Examination for Teacher	-	
6	GONZALES, AURIA PRIMAVERDE S.	Community Relations Assistant B (MNWD)	Bachelor of Arts in Political Science, Master in Business Administration	9 years & 7 months	104 hours	PD 907 Honor Graduate, Licensure Examination for Teacher	4.91 Very Satisfactory	
7	LAYDEROS, SHERALYN P.	-	BSBA Human Resource Development Management, Master in Management Major in Human Resource Management (27 units)	6 years	40 hours	PD 907 Honor Graduate, Career Service (Professional) Second Level Eligibility	4.13 Very Satisfactory	
8	NASAYAO, GLYZA C.	Communication Officer (Consuelo "Chito" Madrigal Foundation)	Bachelor of Arts Major in Communication	2 years & 9 months	72 hours	Career Service (Professional) Second Level Eligibility	-	
9	PERALTA, ERIC A.	Senior High School Teacher (San Jose Community College)	Bachelor of Secondary Education Major in Filipino	1 year & 10 months	64 hours	Licensure Examination for Teacher	-	
10	REGINALES, KYE RONA B.	School Administrator (Mt. View College Inc.)	Bachelor of Science in Psychology, Master in Counseling Psychology	2 years & 8 months	24 hours	Licensure Examination for Teacher	4.7 Very Satisfactory	
-NOTHING FOLLOWS-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Department Manager A**

Division/Section : Finance Department
No. of Vacancy/s : 1
Salary Grade : 26
Monthly Salary : Php. 109,593.00
Item Number(s) : 235

MINIMUM QUALIFICATION STANDARDS:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Experience : 5 years of supervisory/management experience
Training : 120 hours of supervisory/management learning and development intervention
Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Ensure that accounting, budgeting and auditing laws, rules and regulations are observed in the classification of accounts and in the preparation of financial statements and reports;
- Ensure correctness and/or accuracy of financial information posted in the general ledger, and proper classification of expenditures and revenues;
- Review and interpret financial information;
- Recommend appropriate systems and structures to improve budget management;
- Recommend policies and guidelines on personnel services and associated expenditures;
- Oversee preparation of departmental budgets; review, monitor and manage budgets; and implements budgetary appropriate and necessary adjustments;
- Analyze financial reports related to budgets, account payables, account receivables, expenses etc.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	CARMONA, CHRISTINA B.	OIC - Department Manager (Finance Department, MNWD)	Master of Arts in Business Administration	16 years	232 hours	RA 1080 Certified Public Accountant	4.98 Very Satisfactory	
2	TENA, ELMER V.	Administrative Officer V	Doctor of Philosophy Major in Behavioral Management	17 years & 7 months	152 hours	Career Service (Professional) Second Level Eligibility	4.93 Very Satisfactory	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section

PUBLICATION: FEBRUARY 06, 2020 TO
FEBRUARY 16, 2020

SELECTION LINE - UP

POSITION : **Senior Corporate Attorney**

Division/Section : Management Services Division
No. of Vacancy/s : 1
Salary Grade : 21
Monthly Salary : Php. 59,353.00
Item Number(s) : 206

MINIMUM QUALIFICATION STANDARDS

Education : Bachelor of Laws
Experience : 1 year of relevant experience
Training : 4 hours of relevant training
Eligibility : RA 1080

JOB DUTIES AND RESPONSIBILITIES:

- Perform and provide highly technical, proprietary, primarily confidential and/or policy determining functions for and in-behalf of the MNWD Management ;
- Guide managers and ensure compliance with the rules and regulations ;
- Develop company policy and position on legal issues and research, anticipate and guard company against legal risks.


ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ARGUELLES, MELODY MAY O.	Notary Public, Legal Counsel (Masbate Electric Coop.), Professor of Law (SBC)	Bachelor of Laws	1 year & 8 months	81 hours	RA 1080 BAR	4.62 Very Satisfactory	

-Nothing Follows-

Certified Correct by:


SHERRY T. PEÑAS
Division Manager A
Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION

Department Manager A

Division/Section Engineering & Environment Department

No. of Vacancy/s 1

Salary Grade 26

Monthly Salary Php. 109,593.00

Item Number(s) 237

MINIMUM QUALIFICATION STANDARDS:

Education Master's degree OR Certificate in Leadership and Management from the CSC

Experience 5 years of supervisory/management experience

Training 120 hours of supervisory/management learning and development intervention

Eligibility Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Develop the policy framework and the implementation strategy for the PPAs of the Engineering and Environment Department (EED), integrating its implementation with other existing programs of MNWD;
- Adopt regular review mechanism to assess the overall performance of the programs/projects of the EED against service delivery targets and identifies mechanisms and strategies to keep performance on track;
- Build collaborative relationships with public or private institutions to facilitate implementation of programs/projects of the EED;
- Implement environmental policies and practices, and up-to-date with relevant changes in environmental legislation and initiatives, including international legislation where applicable.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALFEREZ, SULPICIO C. III	School Principal Ivb (DEPED)	Master of Arts in Education	15 years & 5 months	190 hours	PBET	4.88 Very Satisfactory	
2	PEÑAFLO, MARYROSE ANGIELEY M.	Assistant School Principal II (DEPED)	Doctor of Philosophy Major in Human Development Management, Bachelor of Law	5 years	216 hours	Licensure Exam for Teacher (LET)	4.91 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	RUBIO, VICENTE ANICETO D.	OIC - Department Manager (EED, MNWD)	Master in Management	38 years & 3 months	272 hours	Career Service (Professional) Second Level Eligibility	4.88 Very Satisfactory	
4	VILLOSO, CRIS T.	Technical Manager (MAB) Dubai	Master of Business Administration	11 years & 6 months	150 hours	RA 1080 Sanitary Engineer	-	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS
Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Procurement Analyst A**

Division/Section : General Services, Property and Materials Management Division

No. of Vacancy/s : 1

Salary Grade : 13

Monthly Salary : Php. 26,754.00

Item Number(s) : 24

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree

Experience : None Required

Training : None Required

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Administer, coordinate and monitor procurement procedures to ensure proper and prompt acquisition of all operational material and related requirements;
- Direct, implement and coordinate canvassing activities and procedures and promptly submit all valid quotations and concomitant requirements to the Division Manager for appropriate action;
- Evaluate prospective suppliers based on cost efficiency, quality, availability, reliability and adequate after delivery support services;
- Prepare abstract of quotations and Purchase Order;
- Maintain comprehensive files and complete records of all procurement activities and related matters.

ADDITIONAL QUALIFICATIONS PREFERRED:
None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	AFRICA, AIZA A.	Administrative Assistant III (Bureau of Internal Revenue)	Bachelor of Science in Office Administration	3 years & 9 months	76 hours	Career Service (Professional) Second Level Eligibility	4.47 Very Satisfactory	-
2	AGONIA, NANCY DIANNE	Record to Report Analyst (IBM Naga City)	Bachelor of Science in Business Administration Major in Financial Management and Accounting	6 months	8 hours	PD 907 Honor Graduate	-	-
3	ALIPANTE, DAVE FRANCIS L.	Administrative Aide IV (Libmanan Water District)	Bachelor of Science in Business Administration Major in Export Management	1 year & 7 months	12 hours	Career Service (Professional) Second Level Eligibility	4.47 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	AMPARO, APRIL KOIE I.	Administrative Aide III (Partido State University)	Bachelor of Science in Information Management, Master in Public Administration (33 units)	7 years & 3 months	40 hours	Career Service (Professional) Second Level Eligibility	4. 83 Very Satisfactory	-
5	ASOR, ROSE MARIE L.	-	Bachelor of Science Environmental Science, Teacher Certificate Program	1 year & 1 month	-	Career Service (Professional) Second Level Eligibility	-	-
6	AYORA, ANGELO IRENEO P.	Area Sales Coordinator / Analyst (8-MEG	Bachelor of Science in Computer Science	7 years & 8 months	-	Career Service (Professional) Second Level Eligibility	-	-
7	BADO, NICO ANGELO C.	-	Bachelor of Science in Electrical Engineering, Teacher Certificate Program	-	8 hours	Career Service (Professional) Second Level Eligibility	-	-
8	BARANDA, JEREMY M.	-	Bachelor of Secondary Education Major in Mathematics	-	-	RA 1080 LET	-	-
9	BAYLON, JOSE VICVENTE M.	-	Bachelor of Science in Business Administration Major in Financial Accounting	2 years & 3 months	-	Career Service (Professional) Second Level Eligibility	-	-
10	BELLEN, JONATHAN B.	-	Bachelor in Secondary Education Major in MAPEH	-	-	RA 1080 LET	-	-
11	BITAO, PHILIP E.	Territory Manager (Manila Water Phil. Ventures, Inc.)	Bachelor of Science in Mechanical Engineering, Master in Business Administration (9 units)	2 years & 11 months	24 hours	RA 1080 Mechanical Engineer	-	-
12	BULAO, ROLAN REX G.	-	Bachelor of Science in Electronics and Communications Engineering	11 months	8 hours	RA 1080 Electronics Engineer	-	-
13	CABRAL, JOHN REY A.	Disbursing Officer II	Bachelor of Science and Industrial Technology (Electrical)	1 year & 4 months	4 hours	Career Service (Professional) Second Level Eligibility	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
14	CANO, ARJEAN B.	-	Bachelor of Science in Accountancy	1 year & 2 months	-	Career Service (Professional) Second Level Eligibility	-	-
15	CARILLO, TERESA FRANCINE A.	Job Order (Technical Education And Skills Development Authority)	Bachelor of Science in Psychology	-	-	RA 1080 Psychometrian	-	-
16	CASARENO, MART C.	Administrative Assistant I (Bicol Medical Center)	Bachelor of Information Technology	1 year & 8 months	44 hours	Career Service (Professional) Second Level Eligibility	4.00 Very Satisfactory	-
17	CELESTIAL, JHUMAR O.	Administrative Assistant II (Department of Education)	Bachelor of Arts in Mathematics, Methods of Teaching, Masters in Public Administration (18 units)	3 years	-	RA 1080 Teacher	-	-
18	CLAVE, HAZEL ANN MAE R.	-	Bachelor of Science in Accountancy	1 year & 1 month	-	Career Service (Professional) Second Level Eligibility	-	-
19	DE VERA, LANIE B.	Teller I (Philippine Crop Insurance Corporation)	Bachelor of Science in Business Administration Major in Financial Management	5 years & 7 months	24 hours	Career Service (Professional) Second Level Eligibility	4.73 Very Satisfactory	-
20	DIAZ, JENNY MAY C.	Office Clerk (Besmark Commodities Inc.)	Bachelor of Science in Entrepreneurship	7 years & 7 months	-	Career Service (Professional) Second Level Eligibility	-	-
21	DICHOSO, KATHERINE JOY G.	Loans Assistant (Home Development Mutual Fund)	Bachelor of Science in Business Administration Management and Accounting, Master in Public Education (39 units)	3 years & 10 months	4 hours	Career Service (Professional) Second Level Eligibility	-	-
22	DOGILLO, TED AARON O.	-	Bachelor of Science in Psychology	-	-	RA 1080 Psychometrician	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
23	ESPEDIDO, VINCENT KRUISER A.	-	Bachelor of Science in Mechanical Engineering	-	-	RA 1080 Mechanical Engineer	-	-
24	GEÑOSA, MARK	-	Bachelor of Science in Mechanical Engineering	-	-	RA 1080 Mechanical Engineer	-	-
25	GO, HANNAH CARMELA B.	Secretary (Build tools Trade Center)	Bachelor of Elementary Education	-	-	RA 1080 Teacher	-	-
26	GONZALES, DESIREE MAGDALENE F.	Customer Service Representative - New Accounts Clerk (Metropolitan Bank & Trust Company)	Bachelor of Science in Financial Accounting, Masters in Business Administration (30 units)	5 years & 8 months	-	Career Service (Professional) Second Level Eligibility	4.79 Very Satisfactory	-
27	JAVIER, JESSICA SJ.	Human Resource/Administrative & Purchasing Staff	Bachelor of Science in Computer Science, Methods of Teaching	4 years & 11 months	4 hours	RA 1080 Teacher	-	-
28	JINGCO, EDWIN P.	-	Bachelor of Science in Information Technology	-	8 hours	Career Service (Professional) Second Level Eligibility	-	-
29	JOSON, MA. JESSA VELICARIA	Administrative Aide IV (Technical Education Skills Development Authority)	Bachelor of Science in Business Administration Major in Banking and Finance	2 years & 1 month	-	Career Service (Professional) Second Level Eligibility	-	-
30	LLANES, SARAH JANE A.	Administrative Assistant II (Victor Bernal High School)	Bachelor of Science in Information Technology Master of Arts in Public Administration (30 units)	4 years & 8 months	32 hours	RA 1080 Teacher	4.66 Very Satisfactory	-
31	LOZA, PAULETTE LINDSAY T.	Customer Support Representative (Quantrics Enterprise Inc.	Bachelor of Science in Computer Science	-	-	Career Service (Professional) Second Level Eligibility	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
32	MAYORES, CELINA VICTORIA E.	Disbursing Officer II (Department of Education)	Bachelor of Science in Entrepreneurship	5 years & 9 months	-	RA 1080 Teacher	4.68 Very Satisfactory	-
33	MILLENA, NANETH A.	-	Bachelor of Elementary Education (BEED), Master of Science in Agricultural Education (21 units)	-	-	RA 1080 Teacher	-	-
34	NALLOS, IANA CHRISTINE E.	-	Bachelor of Elementary Education - Generalist	-	-	RA 1080 Teacher, Career Service (Professional) Second Level Eligibility	-	-
35	NAYA, CZARINA L.	-	Bachelor of Science in Administration Major in Marketing Management	1 year & 3 months	-	Career Service (Professional) Second Level Eligibility	-	-
36	ODIAMAR, SAMANTHA JOY G.	Accounting Analyst (IBM Business Service Inc.)	Bachelor of Science in Entrepreneurship	1 year	-	Career Service (Professional) Second Level Eligibility	-	-
37	ORTUA, RENAN JOSEPH P. JR	Guidance Counselor & College Instructor (Naga College Foundation, Inc.)	AB Psychology, AB Political Science, Master of Education Major in Guidance and Counseling (15 units)	-	-	Career Service (Professional) Second Level Eligibility	-	-
38	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (Bicol Biomass Energy Corporation) Academic Instructor (University of Nueva Caceres)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	-	24 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.45 Excellent	-
39	PRECONCILLO, JEROME Y.	-	Bachelor of Science in Business Administration - Computer Management and Accounting	5 years & 8 months	-	Career Service (Professional) Second Level Eligibility	-	-
40	REFERIZA, RUTH JOY L.	-	Bachelor of Science in Architecture	-	-	RA 1080 Architect	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
41	RELOS, MILVIE M.	Administrative Assistant III (Senior Bookkeeper) (Department of Education)	Bachelor of Science in Accountancy, Masters in Business Administration Major in Human Resource Management (30 units)	14 years & 6 months	152 hours	Career Service (Professional) Second Level Eligibility	-	-
42	REVILLA, JESTHER C.	Faculty Member (Philippines Computer Foundation College)	Bachelor of Science in Electronics Technology	-	-	Career Service (Professional) Second Level Eligibility	4.71 Outstanding	-
43	ROJAS, KENT A.	-	Bachelor of Science in Mining Engineering	-	-	RA 1080 Mining Engineer	-	-
44	RUBIO, LEAH MICA A.	-	Bachelor of Science in Customs Administration	-	-	PD 907 Honor Graduate	-	-
45	RUSTIA, EDMUND S.	-	Bachelor of Science in Civil Engineering	1 year & 1 month	-	RA 1080 Civil Engineer	-	-
46	SAN JUAN, PRINCESS ANNE P.	Administrative Officer I (Bicol Medical Center)	Bachelor of Science in Hotel and Restaurant Management	10 years	60 hours	Career Service (Professional) Second Level Eligibility	4.24 Very Satisfactory	-
47	SOLANO, VENUS C.	Procurement Assistant A (MNWD)	Bachelor of Science in Business Administration Major in Marketing Management, Master in Public Administration (9 units)	13 years & 7 months	192 hours	Career Service (Professional) Second Level Eligibility	4.88 Very Satisfactory	-
48	TEJADA, FRANCIS E.	-	Bachelor of Science in Mechanical Engineering	-	-	RA 1080 Mechanical Engineer	-	-
49	TEODORICO, JOVEN KRISTOPHER B.	Administrative Aide II (Bicol Medical Center)	Bachelor of Science in Marketing Management	3 years & 7 months	-	Career Service (Professional) Second Level Eligibility	-	-
50	TORALDE, JESSICA N.	Technical Operator Staff (J-Naga Express)	Bachelor of Science in Business Administration Major in Office Administration, Methods of Teaching	3 years & 6 months	-	RA 1080 Teacher	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
51	TORREGROSA, VINCENT INO R.	-	Bachelor of Science in Mechanical Engineering	1 year & 4 months	40 hours	RA 1800 Mechanical Engineer	-	-
52	VALENZUELA, JOIE MARIE T.	-	Bachelor of Science in Business Administration Major in Marketing Management	1 year & 6 months	-	Career Service (Professional) Second Level Eligibility	4.38 Very Satisfactory	-
53	VALLENO, IVAN JAY C.	-	Bachelor of Science in Customs Administration	11 months	-	RA 1080 Customs Broker	-	-
54	VELANTE, ERVIE NARIE C.	-	Bachelor of Elementary Education	-	-	RA 1080 Teacher	-	-
55	VICTORIA, ACE ANGEL B.	-	Bachelor of Science in Computer Engineering	9 years & 6 months	-	Career Service (Professional) Second Level Eligibility	-	-
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Utilities/Customer Service Assistant A**

Division/Section : Finance Department

No. of Vacancy/s : 1

Salary Grade : 12

Monthly Salary : Php. 24,495.00

Item Number(s) : 44

MINIMUM QUALIFICATION STANDARDS:

Education : Completion of two years studies in college

Experience : 2 years of relevant experience

Training : 8 hours of relevant training

Eligibility : Career Service (Sub professional)
First Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Collect water payment and issuance of official receipt to paying customers;
- Prepare Daily Collection and Remittance Reports and Report of Accountability of Accountable Forms;
- Remit collections to the Customer Service Officer B.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALIMUIN, JAN MICHELLE B.	Utilities Customer Service Assistant C (MNWD)	Bachelor of Science in Business Administration Major in Computer Management and Accounting	11 years & 6 months	76 hours	Career Service (Professional) Second Level Eligibility	4.98 Very Satisfactory	
2	ARANZO, JOYCE I.	-	Bachelor of Science in Business Administration Major in Financial Management and Accounting	3 years	24 hours	Career Service (Professional) Second Level Eligibility	-	-
3	BASCUÑA, NANCY C.	Administrative Assistant III (Technical Education & Skills Development Authority-Camarines)	Bachelor of Science in Accountancy	17 years & 5 months	16 hours	Barangay Eligibility	4.8 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	BORDADO, REYNALDO DANTE T.	Administrative Assistant III (DEPED)	Bachelor of Science in Business Administration Major in Computer Management and Accounting, Master in public Admin (36 units)	5 years & 3 months	128 hours	Career Service (Sub-Professional) First Level Eligibility	4.90 Outstanding	
5	BORJA, ANNELLE A.	Administrative Assistant II (DEPED)	Bachelor of Science in Commerce	12 years & 1 month	108 hours	Career Service (Sub-Professional) First Level Eligibility	-	
6	CANAVE, NESSICA LOISE M.	Research Assistant B (NIA)	Bachelor of Science Agri Tourism and Management, Master of Science in Resource Management Major in Environmental Management (18 units)	2 years & 8 months	32 hours	Career Service (Sub-Professional) First Level Eligibility	4.92 Very Satisfactory	
7	CLEMENTE, RENE L.	Social Welfare Assistant (DOH-BMC)	Bachelor of Science in Psychology	7 years & 9 months	48 hours	Career Service (Professional) Second Level Eligibility	4.0 Very Satisfactory	-
8	CONCEPCION, ODYSSES VERONICA P.	Administrative Secretary (Bicol Access Health Centrum)	Bachelor of Science in Office Administration	5 years & 5 months	16 hours	Career Service (Sub-Professional) First Level Eligibility	-	-
9	MAYORES, CELINA VICTORIA E.	Disbursing Officer II (DEPED)	BS in Entrepreneurship	5 years & 10 months	52 hours	PD 907 Honor Graduate, Career Service (Professional) Second Level Eligibility, Licensure Examination for Teacher	4.68 Very Satisfactory	
10	NILO, ROSIE L.	Administrative Aide V (Billing In-charge, Camarines Sur Polytechnic Colleges)	Bachelor of Science in Accountancy	15 years & 6 months	88 hours	PD 907 Honor Graduate	4.47 Very Satisfactory	
11	OTORDOS, MARJORIE F.	Account Assistant (Robinsons Bank Corporation)	Bachelor of Science in Financial Management and Accounting	2 years & 6 months	40 hours	Career Service (Sub-Professional) First Level Eligibility	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
12	PROTOMARTIR, ROSE IVY B.	-	Bachelor of Science in Information Technology	9 years & 4 months	32 hours	Career Service (Professional) Second Level Eligibility		
13	RODRIGUEZ, ALAN M.	Senior Book Keeper (DEPED)	Bachelor of Science in Accountancy	19 years & 9 months	372 hours	Career Service (Sub-Professional) First Level Eligibility	-	
14	SUPANGA, MARIA ANGELA S.	Administrative Assistant (DEPED)	Bachelor of Science in Business Administration Major in Business Economics, Master in Business Administration (30 units)	5 years & 5 months	56 hours	Career Service (Professional) Second Level Eligibility	-	
15	VELARDE, EVANGELINE R.	-	Bachelor of Science in Accountancy	21 years & 1 month	8 hours	Career Service (Professional) Second Level Eligibility	-	
16	VIDA, RYAN ANGELO B.	Station Agent (Transport Officer A) (Operations/Philippines National Railways	Bachelor of Science in Business Administration Major in Management	9 years & 10 months	8 hours	Career Service (Professional) Second Level Eligibility	4.5 Very Satisfactory	-
17	MARCO, MAVES V.	Disbursing Officer II (DEPED)	Bachelor of Arts Major in Development Communication	8 years & 5 months	24 hours	PD 907 Honor Graduate, Career Service (Professional) Second Level Eligibility	4.02 Very Satisfactory	
-NOTHING FOLLOWS-								

Certified Correct by:



SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Supervising Utilities/ Customer Service Officer**

Division/Section : Customer Services Division

No. of Vacancy/s : 1

Salary Grade : 20

Monthly Salary : Php. 52,703.00

Item Number(s) : 70

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree

Experience : 3 years of relevant experience

Training : 16 hours of relevant training

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Attend to customer complaints;
- Check and review Daily/Monthly Accomplishment Report, Delinquent Accounts for disconnection, Demand Letters, Schedule of disconnection and other reports;
- Sign application for reconnection and disconnection;
- Prepare promissory notes;
- Sign summary of last reading consumption of disconnected accounts.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	BENAID, WENDELL S.	Railway Maintenance General Foreman (PNR)	Bachelor of Science in Mechanical Engineering	14 years & 1 month	152 hours	RA 1080 Mechanical Engineer	4.00 Very Satisfactory	
2	BRAGAIS, ROSALINE S.	Social Welfare Officer II (BMC)	Bachelor of Law (Juris Doctor)	10 years & 6 months	172 hours	PD 907- Honor Graduate, RA1080 Social Worker	4.22 Very Satisfactory	
3	BRIONES, CHRISTINE R.	Teacher 1 (DEPED)	Bachelor of Science in Business Administration Major in Banking & Finance	10 years & 11 months	40 hours	Career Service (Professional) Second Level Eligibility, LET	4.38 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	BUENAFLO, MONICA FAYE G	Financial Advisor (PHILAM LIFE)	Bachelor of Science in Business Administration Major in Marketing Management	3 years & 3 months	320 hours	Career Service (Professional) Second Level Eligibility	-	
5	CARBALLO, MARIA JULIATA S.	Collection Officer (Alexis A. Molaer Law Office)	Bachelor of Arts in Political Science	13 years & 2 months	16 hours	Licensure Examination for Teacher	-	
6	CAYETANO, DULCE GENEVIEVE M.	Utilities/Customer Service Officer B (MNWD)	Bachelor of Arts in English, Master in Public Administration (42 units)	27 years & 7 months	84 hours	Career Service (Professional) Second Level Eligibility	4.88 Very Satisfactory	
7	CURBA, NIÑO ABRAHAM I. JR	-	Bachelor of Science in Mechanical Engineering, Bachelor of Law (44 units)	13 years & 10 months	24 hours	RA 1080 Mechanical Engineer	-	
8	DE LEON, DYNA G.	-	BS Tourism Major in Development Tourism Management	4 years & 5 months	16 hours	Career Service (Professional) Second Level Eligibility	-	
9	DE LOS SANTOS, PAUL BRIAN B.	Engineering Aide-CSW (MNWD)	Bachelor of Science in Mechanical Engineering	6 years & 9 months	80 hours	RA 1080 Mechanical Engineer	-	
10	ELEP, JED E.	Administrative Assistant III (DSWD)	Bachelor of Science in Management & Accountancy, Master in Business Administration (39 units)	7 years & 1 month	112 hours	Career Service (Professional) Second Level Eligibility	4.08 Very Satisfactory	
11	ESTEBAN, ARIEL S.	Community Relations Assistant B (MNWD)	Bachelor of Science in Environmental Science, Master of Environmental Management (18 units)	12 years & 2 months	128 hours	Career Service (Professional) Second Level Eligibility	4.79 Very Satisfactory	
12	FORTUNA, JOSE MAGNO C.	Senior Associate - Control Officer (Toyota)	Bachelor of Secondary Education Major in Mathematics, Bachelor of Laws	13 years & 7 months	160 hours	Licensure Examination for Teacher	-	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
13	GONZALES, DESIREE MAGDALENE F.	CSR New Accounts Clerk (Metrobank)	Bachelor of Science in Business Administration Major in Financial Accounting, Master in Business Administration (30 units)	5 years & 8 months	96 hours	Career Service (Professional) Second Level Eligibility	4.79 Very Satisfactory	
14	MAGALONA, EVAN E.	-	Bachelor of Science in Civil Engineering	6 years & 9 months	40 hours	RA 1080 Civil Engineer	-	
15	MONTALLA, DIANE L.	-	Bachelor of Science in Business Administration Major in Management	16 years & 8 months	16 years	Career Service (Professional) Second Level Eligibility	-	
16	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 5 months	20 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.46 Very Satisfactory	
17	PRIMA, PEDRO B.	Forestry Assistant B (MNWD)	Bachelor of Science in Environmental Management, MSRM Environmental Management (30 units)	12 years & 4 months	136 hours	Career Service (Professional) Second Level Eligibility	4.81 Very Satisfactory	
18	REGMALOS, CHERRY GRACE R.	Internal Control Officer, OIC - Disconnection & Reconnection Section (MNWD)	Bachelor of Science in Accountancy, Methods of Teaching, Master in Public Administration(42 units)	12 years & 9 months	566 hours	Licensure Examination for Teacher	4.85 Very Satisfactory	
19	REY, JOSE JESUS JR, B.	Agrarian Reform Program Officer 1 (DAR)	Bachelor of Science in Engineering Major in Land & Water, Master of Science in Agricultural Extension (37 units)	12 years & 1 month	48 hours	Career Service (Professional) Second Level Eligibility	4.49 Very Satisfactory	
20	SANTOS, YOLANDA H.	Sales and Service Officer (Union Bank)	BSBA Major in Management, Master in Business Administration (15 units)	22 years & 7 months	16 hours	Career Service (Professional) Second Level Eligibility	-	

Certified Correct by:



SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Utilities/Customer Service Officer A**

Division/Section : Customer Services Division

No. of Vacancy/s : 1

Salary Grade : 16

Monthly Salary : Php. 35,584.00

Item Number(s) : 67

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree

Experience : 1 year of relevant experience

Training : 4 hours of relevant training

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Conduct investigation and inspection of alleged illegal connection
- Prepare and submit investigation report on illegal connection
- Conduct inspection of New Service Connection Application
- Check and monitor action on customer requests, complaints and queries

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ASIDO, RHODALYN P.	Guidance Counselor (DEPED)	Bachelor of Science in Psychology, major in Arts in Guidance and Counseling	15 years & 8 months	72 hours	Career Service (Professional) Second Level Eligibility, RA1080 Registered Guidance Counselor, Psychometrician	4.90 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
2	BOBILES, JESSICA EMILLE M.	-	Bachelor of Arts in Psychology, Master in Psychology Major in Counseling	2 years & 9 months	16 hours	RA1080 Registered Psychometrician	-	
3	FABAY, JUDITH B.	Administrative Aide IV (DEPED)	Bachelor of Science in Social Work	16 years	86 hours	Licensure Examination for Social Worker	4.51 Very Satisfactory	
4	GONZALES, DESIREE MAGDALENE F.	CSR New Accounts Clerk (Metrobank)	Bachelor of Science in Business Administration Major in Financial Accounting, Master in Business Administration (30 units)	5 years & 8 months	96 hours	Career Service (Professional) Second Level Eligibility	4.79 Very Satisfactory	
5	LEDESMA, MARIA KAMILLE DENISE M.	Administrative Assistant II (DEPED)	Bachelor of Arts in Communication, Master in Public Administration (27 units)	8 years & 1 month	80 hours	PD 907 Honor Graduate	4.28 Very Satisfactory	
6	MONTES, ARLENE D.	None	Bachelor of Arts in Psychology	2 years & 5 months	64 hours	RA1080 Registered Psychometrician	-	
7	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 5 months	20 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.46 Very Satisfactory	
8	SANTOS, YOLANDA H.	Sales and Service Officer (Union Bank)	Bachelor of Science in Business Administration Major in Management, Master in Business Administration (15 units)	20 years & 5 months	8 hours	Career Service (Professional) Second Level Eligibility	-	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
9	TORMES, TEEJAY ALTAIR A.	Utilities Customer Service Assistant B (MNWD)	Bachelor of Science in Computer Science, Master in Public Administration (15 units)	12 years & 1 month	232 hours	Career Service (Professional) Second Level Eligibility	4.83 Very Satisfactory	
10	TORREÑA, MARK ROBEL C.	Customer Service Representative	Bachelor of Elementary Education	4 years and 3months	48 hours	Licensure Examination for Teachers	-	
11	VALENZUELA, JOIE MARIE T.	-	Bachelor of Science in Business Administration Major in Marketing Management	1 year and 6 months	24 hours	Career Service (Professional) Second Level Eligibility	4.38 Very Satisfactory	
12	VIDA, RYAN ANGELO B.	Station Agent (PNR)	Bachelor of Science in Business Administration Major in Management	9 years & 10 months	8 hours	Career Service (Professional) Second Level Eligibility	4.5 Very Satisfactory	
13	VIÑAS, LEAN ERIC B.	Utilities Customer Service Assistant C (MNWD)	Bachelor of Science in Business Administration Major in Marketing Management	12 years & 1 month	40 hours	Career Service (Professional) Second Level Eligibility	4.9 Very Satisfactory	
14	YULOLO, BIANCA KATHRYN P.	-	Bachelor of Science in Psychology	3 years & 7 months	76 hours	Career Service (Professional) Second Level Eligibility, RA 1080 Psychometrician	-	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Utilities/Customer Service Officer B**

Division/Section : Customer Services Division

No. of Vacancy/s : 1

Salary Grade : 14

Monthly Salary : Php. 29,277.00

Item Number(s) : 57

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree

Experience : 1 year of relevant experience

Training : 4 hours of relevant training

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Supervise frontline customer services;
- Attend to customer various concerns;
- Review and check various reports

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ASIDO, RHODALYN P.	Guidance Counselor (DEPED)	Bachelor of Science in Psychology, major in Arts in Guidance and Counseling	15 years & 8 months	72 hours	Career Service (Professional) Second Level Eligibility, RA1080 Registered Guidance Counselor, Psychometrician	4.90 Very Satisfactory	
2	BORDADO, REYNALDO DANTE T.	Administrative Assistant III (DEPED)	Bachelor of Science in Business Administration Major in Computer Management and Accounting, Master in Public Administration (36 units)	7 years & 3 months	8 hours	Career Service (Professional) Second Level Eligibility	4.90 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	CASARENO, MART C.	Administrative Assistant I (BMC)	Bachelor of Science in Information Technology	1 year & 9 months	12 hours	Career Service (Professional) Second Level Eligibility	-	
4	CASIANO, DEBORAH ZARAH V.	Administrative Assistant II (DEPED)	Bachelor of Science in Business Administration Major in Financial Accounting, Bachelor of Science in Business Administration Major in Computer Management and Accounting, Master in Business Administration (24 units)	4 years & 5 months	80 units	Career Service (Professional) Second Level Eligibility, Licensure Examination for Teacher	4.55 Very Satisfactory	
5	ESTEBAN, ARIEL S.	Community Relations Assistant B (MNWD)	Bachelor of Science in Environmental Science, Master of Environmental Management (18 units)	12 years & 2 months	128 hours	Career Service (Professional) Second Level Eligibility	4.79 Very Satisfactory	
6	GAVARRA, AILA D.	Accounting Support Assistant (Home Development Mutual Fund under DBP service Corporation)	Bachelor of Science in Business Administration Major in Financial Management and Accounting	1 year & 6 months	8 hours	Career Service (Professional) Second Level Eligibility	-	
7	LLANES, SARAH JANE A.	Administrative Assistant II (DEPED)	Bachelor of Science in Information Technology, Master of Arts in Public Administration (36 units)	4 years & 8 months	40 hours	Licensure Examination for Teacher	4.66 Very Satisfactory	
8	LLANTERO, PAUL D.	Clerk Processor C (MNWD)	Bachelor of Science in Nursing	4 years & 9 months	118 hours	Registered Nurse	4.88 Very Satisfactory	
9	MARCO, MAVES V.	Disbursing Officer II (DEPED)	Bachelor of Arts Major in Development Communication	8 years & 5 months	24 hours	PD 907 Honor Graduate, Career Service (Professional) Second Level Eligibility	4.02 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
10	MAYORES, CELINA VICTORIA E.	Disbursing Officer II (DEPED)	Bachelor of Science in Entrepreneurship	5 years & 9 months	4 hours	PD 907 honor Graduate, Career Service (Professional) Second Level Eligibility, Licensure Examination for Teacher	4.68 Very Satisfactory	
11	MONTES, ARLENE D.	None	Bachelor of Arts in Psychology	2 years & 5 months	64 hours	RA1080 Registered Psychometrician	-	
12	OLIVARES, CHARIZA MARIE P.	Human Resources Head (Milaor Trading)	Bachelor of Arts in Communication	9 years & 6 months	56 hours	Career Service (Professional) Second Level Eligibility	-	
13	PAPA, LONINGNING N.	Utilities Customer Service Assistant A (MNWD)	Bachelor of Secondary Education, Master in Public Administration (36 units)	12 years & 9 months	120 hours	PD 907 Honor Graduate, Licensure Examination for Teacher, Career Service (Professional) Second Level Eligibility	4.75 Very Satisfactory	
14	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 5 months	20 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.46 Very Satisfactory	
15	PEÑOLA, ABIGAEAL G.	Utilities Customer Service Assistant B	Bachelor of Science in Business Administration Major Management, Master in Public Administration (6 units)	12 years	40 hours	Career Service (Professional) Second Level Eligibility	4.88 Very Satisfactory	
16	RUADIL, JEAN A.	Philhealth Staff (Bicol Access Health Centrum)	BSBA Financial Accounting	1 year & 6 months	32 hours	Career Service (Professional) Second Level Eligibility	-	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
17	SANTILLAN, JAY LORENZ C.	-	Bachelor of Science in Business Administration Major in Management	1 year & 1 month	8 hours	Career Service (Professional) Second Level Eligibility	-	
18	TEODORICO, JOVEN KRISTOPHER B.	Administrative Aide II (BMC)	Bachelor of Science in Business Administration Major in Marketing Management	3 years & 7 months	100 hours	Career Service (Professional) Second Level Eligibility	-	
19	TOSOC, LILIBETH A.	Administrative Aide IV (DILG)	Bachelor of Science in Business Administration Major in Agri-Ecotourism Management, Methods of Teaching, Master in Business Administration Major in HRM (36 units)	3 years & 8 months	80 hours	PD 907 Honor Graduate, Licensure Examination for Teacher	4.38 Very Satisfactory	
20	VALENZUELA, JOIE MARIE T.	-	Bachelor of Science in Business Administration Major in Marketing Management	1 year and 6 months	24 hours	Career Service (Professional) Second Level Eligibility	4.38 Very Satisfactory	
21	VIDA, RYAN ANGELO B.	Station Agent (PNR)	Bachelor of Science in Business Administration Major in Management	9 years & 10 months	8 hours	Career Service (Professional) Second Level Eligibility	4.5 Very Satisfactory	
22	YULOLO, BIANCA KATHRYN P.	-	Bachelor of Science in Psychology	3 years & 7 months	76 hours	Career Service (Professional) Second Level Eligibility, RA 1080 Psychometrician	-	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

PUBLICATION: FEBRUARY 06, 2020 TO
FEBRUARY 16, 2020

SELECTION LINE - UP

POSITION : **Utilities/Customer Service Officer A**

Division/Section : Customer Accounts Division

No. of Vacancy/s : 1

Salary Grade : 16

Monthly Salary : Php. 35,106.00

Item Number(s) : 62

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree

Experience : 1 year of relevant experience

Training : 4 hours of relevant training

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Prepare Monthly Meter Reading Schedule
- Monitor the uploading and downloading of meter reading data
- Check daily accomplishment of Meter Readers

ADDITIONAL QUALIFICATIONS PREFERRED:

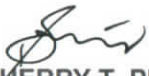
None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALBEUS, CHRISTINE N.	Customer Service Supervisor I (Mainstream Business Inc.)	Bachelor of Science in Entrepreneurship	6 years & 6 months	9 hours	PD 907 Honor Graduate	-	
2	ASIDO, RHODALYN P.	Guidance Counselor (DEPED)	Bachelor of Science in Psychology, major in Arts in Guidance and Counseling	15 years & 8 months	72 hours	Career Service (Professional) Second Level Eligibility, RA1080 Registered Guidance Counselor, Psychometrician	4.90 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	BENAID, WENDELL S.	Railway Maintenance General Foreman (PNR)	Bachelor of Science in Mechanical Engineering	14 years & 1 month	152 hours	RA 1080 Mechanical Engineer	4.00 Very Satisfactory	
4	CAYETANO, DULCE GENEVIEVE M.	Utilities Customer Service Officer B	Bachelor of Arts Major in English, Master in Public Administration (42 units)	27 years & 7 months	80 hours	Career Service (Professional) Second Level Eligibility	4.88 Very Satisfactory	
5	OLIVARES, CHARIZA MARIE P.	Human Resources Head (Milaor Trading)	Bachelor of Arts in Communication	9 years & 6 months	56 hours	Career Service (Professional) Second Level Eligibility	-	
6	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 5 months	20 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.46 Very Satisfactory	
7	SANTOS, YOLANDA H.	Sales and Service Officer (Union Bank)	Bachelor of Science in Business Administration Major in Management, Master in Business Administration (15 units)	20 years & 5 months	8 hours	Career Service (Professional) Second Level Eligibility		
8	SUZARA, ANGELO A.	Utilities Customer Service Assistant B	Bachelor of Science in Accountancy, Master of Science in Resource Management Major in Cooperative Management (27 units)	20 years	64 hours	Career Service (Professional) Second Level Eligibility	4.81 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
9	VALENZUELA, JOIE MARIE T.	-	Bachelor of Science in Business Administration Major in Marketing Management	1 year and 6 months	24 hours	Career Service (Professional) Second Level Eligibility	4.38 Very Satisfactory	
10	YULOLO, BIANCA KATHRYN P.	-	Bachelor of Science in Psychology	3 years & 7 months	76 hours	Career Service (Professional) Second Level Eligibility, RA 1080 Psychometrician		
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS
Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Utilities/Customer Service Officer B**

Division/Section : Customer Services Division

No. of Vacancy/s : 1

Salary Grade : 14

Monthly Salary : Php. 29,277.00

Item Number(s) : 68

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree

Experience : 1 year of relevant experience

Training : 4 hours of relevant training

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Perform daily meter reading and bill serving activities
- Prepare daily field observation report
- Attend to various customer concern

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALBEUS, CHRISTINE N.	Customer Service Supervisor I (Mainstream Business Inc.)	Bachelor of Science in Entrepreneurship	6 years & 6 months	9 hours	PD 907 Honor Graduate	-	
2	ASIDO, RHODALYN P.	Guidance Counselor (DEPED)	Bachelor of Science in Psychology, major in Arts in Guidance and Counseling	15 years & 8 months	72 hours	Career Service (Professional) Second Level Eligibility, RA1080 Registered Guidance Counselor, Psychometrician	4.90 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	CASIANO, DEBORAH ZARAH V.	Administrative Assistant II (DEPED)	Bachelor of Science in Business Administration Major in Financial Accounting, Bachelor of Science in Business Administration Major in Computer Management and Accounting, Master in Business Administration (24 units)	4 years & 5 months	80 hours	Career Service (Professional) Second Level Eligibility, Licensure Examination for Teacher	4.55 Very Satisfactory	
4	CURIOSO, CINDY R.	Restaurant Manager III (Jollibee Food Corp)	Bachelor of Arts Major in Broadcasting, Methods of Teaching	2 years & 10 months	8 hours	Licensure Examination for Teacher	-	
5	ENCINAS, ARIANNE JOY S.	-	BSBA Major in Management, Master in Management (30 units)	1 year & 10 months	88 hours	PD 907 Honor Graduate	-	
6	GONZALES, DESIREE MAGDALENE F.	Customer Service Representative (Metro bank)	Bachelor of Science in Business Administration Major in Financial Accounting	5 years & 8 months	96 hours	Career Service (Professional) Second Level Eligibility	-	
7	HIPOLITO, KATRINA JANE C.	Administrative Assistant II (DEPED)	BS in Information Technology, Master in Business Administration Major in HRM	5 years & 5 months	24 hours	Career Service (Professional) Second Level Eligibility	-	
8	LEDESMA, MARIA KAMILLE DENISE M.	Administrative Assistant II (DEPED)	Bachelor of Arts in Communication, Master in Public Administration (27 units)	8 years & 1 month	80 hours	PD 907 Honor Graduate	4.28 Very Satisfactory	
9	LOZANO, ELSA E.	Administrative Aide V (CSPC)	Bachelor of Science in Commerce, Master in Business Management	15 years	72 hours	Career Service (Professional) Second Level Eligibility, LET	4.68 very Satisfactory	
10	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 5 months	20 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.46 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
11	PEÑOLA, ABIGAIL G.	Utilities Customer Service Assistant B (MNWD)	Bachelor of Science in Business Administration Major Management, Master in Public Administration (6 units)	12 years	40 hours	Career Service (Professional) Second Level Eligibility	4.88 Very Satisfactory	
12	PRIMA, PEDRO B.	Forestry Assistant B (MNWD)	Bachelor of Science in Environmental Management, MSRM Environmental Management (30 units)	12 years & 4 months	136 hours	Career Service (Professional) Second Level Eligibility	4.81 Very Satisfactory	
13	TORREÑA, MARK ROBIL C.	Customer Service Representative (QUANTRICS)	Bachelor of Elementary Education	4 years and 3months	48 hours	Licensure Examination for Teachers	-	
14	VALENZUELA, JOIE MARIE T.	-	Bachelor of Science in Business Administration Major in Marketing Management	1 year and 6 months	24 hours	Career Service (Professional) Second Level Eligibility	4.38 Very Satisfactory	
15	VIDA, RYAN ANGELO B.	Station Agent (PNR)	Bachelor of Science in Business Administration Major in Management	9 years & 10 months	8 hours	Career Service (Professional) Second Level Eligibility	4.5 Very Satisfactory	
16	VIÑAS, LEAN ERIC B.	Utilities Customer Service Assistant C (MNWD)	Bachelor of Science in Business Administration Major in Marketing Management	12 years & 1 month	40 hours	Career Service (Professional) Second Level Eligibility	4.9 Very Satisfactory	
17	YULOLO, BIANCA KATHRYN P.	-	Bachelor of Science in Psychology	3 years & 7 months	76 hours	Career Service (Professional) Second Level Eligibility, RA 1080 Psychometrician	-	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Utilities/Customer Service Assistant
B**

Division/Section : Customer Services Division

No. of Vacancy/s : 1

Salary Grade : 10

Monthly Salary : Php. 20,219.00

Item Number(s) : 71

MINIMUM QUALIFICATION STANDARDS:

Education : Completion of two years studies in college

Experience : 2 years of relevant experience

Training : 8 hours of relevant training

Eligibility : Career Service (Subprofessional) First Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Print and verify accounts for disconnection
- Prepare and submit Daily Summary of Returned Water Meters
- Prepare summary of issued Assignment Implementation Order (AIO) of disconnected accounts for closure at tapping point
- Prepare Monthly Reports:
 - a. Disconnection Schedule
 - b. Monthly Inventory of Disconnection Materials
 - c. monthly Inventory of Water Meter

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALIÑARTE, SANTOS B., JR. II	-	Bachelor of Science in Business Administration	5 years & 8 months	24 hours	Career Service (Subprofessional) First Level Eligibility	-	
2	ALVARO, MARIA SARAH C.	Utilities/Customer Service Assistant C	Bachelor of Science in Business Administration in Management, Master in Public Administration (24 units)	11 years & 6 months	72 hours	Career Service (Subprofessional) First Level Eligibility	4.83 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	ARANZO, JOYCE I.	-	Bachelor of Science in Business Administration Major in Financial Management & Accounting	3 years	8 hours	Career Service (Professional) Second Level Eligibility	-	
4	BOBILES, JESSICA EMILLE M.	-	Bachelor of Arts in Psychology, Master in Psychology Major in Counseling	2 years & 9 months	16 hours	RA1080 Registered Psychometrician	-	
5	CORNELIO, MARIA TERESA N.	Clerk Processor C (MNWD)	Bachelor of Science in Business Administration Major in Management	24 years	32 hours	Career Service (Subprofessional) First Level Eligibility	4.84 Very Satisfactory	
6	LLANTERO, PAUL D.	Clerk Processor C (MNWD)	Bachelor of Science in Nursing	4 years & 9 months	118 hours	Registered Nurse	4.88 Very Satisfactory	
7	MARCO, MAVES V.	Disbursing Officer II (DEPED)	Bachelor of Arts Major in Development Communication	8 years & 5 months	24 hours	PD 907 Honor Graduate, Career Service (Professional) Second Level Eligibility	4.02 Very Satisfactory	
8	OLIVARES, CHARIZA MARIE P.	Human Resources Head (Milaor Trading)	Bachelor of Arts in Communication	9 years & 6 months	56 hours	Career Service (Professional) Second Level Eligibility	-	
9	PINANGANG, RITCHIE S.	Clerk Processor B (MNWD)	Bachelor of Arts in Development Communication	13 years & 4 months	88 hours	Career Service (Professional) Second Level Eligibility	-	
10	PROTOMARTIR, ROSE IVY B.	-	Bachelor of Science in Information Technology	9 years & 4 months	40 hours	Career Service (Professional) Second Level Eligibility	-	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
11	SAUZA, JEFFERSON B.	Utilities/Customer Service Assistant D (MNWD)	Bachelor of Science in Entrepreneurship	6 years & 3 months	36 hours	Career Service (Sub-Professional) First Level Eligibility	4.85 Very Satisfactory	
12	TORREÑA, MARK ROBEL C.	Customer Service Representative (Quantrics)	Bachelor of Elementary Education	4 years and 3 months	48 hours	Licensure Examination for Teachers	-	
13	VELARDE, EVANGELINE R.	-	Bachelor of Science in Accountancy	21 years and 1 month	8 hours	Career Service (Sub-Professional) First Level Eligibility	-	
14	YULOLO, BIANCA KATHRYN P.	-	Bachelor of Science in Psychology	3 years & 7 months	76 hours	Career Service (Professional) Second Level Eligibility, RA 1080 Psychometrician	-	
-Nothing Follows-								

Certified Correct by:



SHERRY T. PEÑAS
Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section
SELECTION LINE - UP

**Utilities/Customer Service Assistant
B**

JOB DUTIES AND RESPONSIBILITIES:

- Attend to customer concerns.
- Prepare Assignment Implementation Order (AIO)
- Monitor accomplishment of Assignment of Implementation Order (AIO)
- Prepare Billing Adjustment Memo (BAM)

ADDITIONAL QUALIFICATIONS PREFERRED:

None

POSITION


Division/Section : Customer Services Division
No. of Vacancy/s : 1
Salary Grade : 10
Monthly Salary : Php. 20,219.00
Item Number(s) : 72

MINIMUM QUALIFICATION STANDARDS:

Education : Completion of two years studies in college
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Subprofessional) First Level Eligibility

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALVARO, MARIA SARAH C.	Utilities/Customer Service Assistant C (MNWD)	Bachelor of Science in Business Administration in Management, Master in Public Administration (24 units)	11 years & 6 months	72 hours	Career Service (Subprofessional) First Level Eligibility	4.83 Very Satisfactory	
2	CANAVE, NESSICA LOISE M.	Research Assistant B (NIA)	Bachelor of Science in Agri-Eco Tourism Management, Methods of Teaching, Master of Science in Resource Management Major in Environmental Management (18 units)	2 years & 8 months	24 hours	Career Service (Professional) Second Level Eligibility	4.22 Very Satisfactory	
3	CORNELIO, MARIA TERESA N.	Clerk Processor C (MNWD)	Bachelor of Science in Business Administration Major in Management	24 years	32 hours	Career Service (Subprofessional) First Level Eligibility	4.84 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	LLANES, SARAH JANE A.	Administrative Assistant II (DEPED)	Bachelor of Science in Information Technology, Master of Arts in Public Administration (36 units)	4 years & 8 months	40 hours	Licensure Examination for Teacher	4.66 Very Satisfactory	
5	LLANTERO, PAUL D.	Clerk Processor C (MNWD)	Bachelor of Science in Nursing	4 years & 9 months	118 hours	Registered Nurse	4.88 Very Satisfactory	
6	MARCO, MAVES V.	Disbursing Officer II (DEPED)	Bachelor of Arts Major in Development Communication	8 years & 5 months	24 hours	PD 907 Honor Graduate, Career Service (Professional) Second Level Eligibility	4.02 Very Satisfactory	
7	ORTUA, RENAN JOSEPH JR. P.	None	Bachelor of Arts Major in Psychology, Bachelor of Arts Major in Political Science	2 years & 9 months	8 hours	Career Service (Professional) Second Level Eligibility	-	
8	SALVADOR, MA. AURORA CRISTINA V.	Utilities/Customer Service Assistant D	Bachelor of Science in Secondary Education Major in PEHM, Methods of Teaching, Master in Public Administration (18 units)	8 years	200 hours	Career Service (Subprofessional) First Level Eligibility	4.85 Very Satisfactory	
9	SAMBO, MARIANNE KAE R.	Utilities/Customer Service Assistant E (MNWD)	Bachelor of Science in Business Administration in Management Major in Computer Management and Accounting	4 years & 8 months	16 hours	Career Service (Professional) Second Level Eligibility	4.87 Very Satisfactory	
10	VELARDE, EVANGELINE R.	-	Bachelor of Science in Accountancy	21 years and 1 month	8 hours	Career Service (Sub-Professional) First Level Eligibility	-	
11	YULOLO, BIANCA KATHRYN P.	-	Bachelor of Science in Psychology	3 years & 7 months	76 hours	Career Service (Professional) Second Level Eligibility, RA 1080 Psychometrician	-	
-Nothing Follows-								

Certified Correct by:

SHERRY T. PEÑAS
 Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Utilities/Customer Service Assistant B**

Division/Section : Customer Services Division
No. of Vacancy/s : 1
Salary Grade : 10
Monthly Salary : Php. 20,219.00
Item Number(s) : 173

MINIMUM QUALIFICATION STANDARDS:

Education : Completion of two years studies in college
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Subprofessional) First Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Attend to Customer concerns
- Prepare Assignment Implementation Order (AIO)
- Monitor accomplishment of AIO's
- Prepare Billing Adjustment Billing Memos (BAM)
- Prepare Notice of Adjusted Billing (NAB)

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALVARO, MARIA SARAH C.	Utilities/Customer Service Assistant C (MNWD)	Bachelor of Science in Business Administration in Management, Master in Public Administration (24 units)	11 years and 6 months	72 hours	Career Service (Subprofessional) First Level Eligibility	4.83 Very Satisfactory	-
2	CORNELIO, MARIA TERESA N.	Clerk Processor C (MNWD)	Bachelor of Science in Business Administration Major in Management	24 years	52 hours	Career Service (Subprofessional) First Level Eligibility	4.84 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	MARCO, MAVES V.	Disbursing Officer II (DEPED)	Bachelor of Arts Major in Development Communication	8 years & 5 months	24 hours	PD 907 Honor Graduate, Career Service (Professional) Second Level Eligibility	4.02 Very Satisfactory	-
4	NIEVES, MARIA JESUSA L.	Utilities/Customer Service Assistant D (MNWD)	Bachelor of Science in Business Administration Major in Computer Management and Accounting, Masters Degree Major in Public Administration (27 units), Professional Education (18 units)	8 years & 6 months	88 hours	RA 1080 Teacher, Career Service (Professional) Second Level Eligibility	4.85 Very Satisfactory	-
5	VELARDE, EVANGELINE R.	-	Bachelor of Science in Accountancy	21 years and 1 month	8 hours	Career Service (Sub-Professional) First Level Eligibility	-	-
6	YULOLO, BIANCA KATHRYN P.	-	Bachelor of Science in Psychology	3 years & 7 months	32 hours	Career Service (Professional) Second Level Eligibility, RA 1080 Psychometrician	-	-

Certified Correct by:



SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION	Project Planning and Development Officer C
Division/Section	Planning, Design and Construction Division
No. of Vacancy/s	1
Salary Grade	11
Monthly Salary	Php. 22,316.00
Item Number(s)	84
MINIMUM QUALIFICATION STANDARDS:	
Education	Bachelor's degree relevant to the job
Experience	None required
Training	None required
Eligibility	Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Supervise and administer the conduct of engineering and market survey, check preliminary sketches and drawings, cost estimates and program of works for all proposed engineering projects
- Prepare tender documents including specification, bill of quantities and implementation schedule of waterworks projects
- Conduct inspection of materials and fittings to be used on all engineering projects, either implemented or monitored to ensure compliance with the district standards
- Conduct regular project inspection and checks weekly project accomplishment report prepared by the concerned PDCD staff.

ADDITIONAL QUALIFICATIONS PREFERRED:

None


NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALEMANIA, CHARLES C.	Process Engineering Supervisor (FUJI Industries Naga Corporation)	Bachelor of Science in Electronics and Communications Engineering	10 years & 6 months	96 hours	Career Service (Professional) Second Level Eligibility	-	
2	BACORDO, GREGORIO ALAN O.	-	Bachelor of Science in Electronics Engineering	3 months	-	RA 1080 Electronics Engineer	-	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	BARANDON, JOHN ARNOLD B.	-	Bachelor of Science in Information Technology	2 years 7 months	-	Career Service (Professional) Second Level Eligibility	-	
4	BASCO, FATIMA GLORIA T.	-	Bachelor of Science in Computer Engineering	2 years & 1 month	77 hours	Career Service (Professional) Second Level Eligibility	-	
5	BORAL, ERWIN M.	-	Bachelor of Science in Agriculture	-	-	RA 1080 Agriculturist	-	
6	BRUTAS, MARVIN	Planning and Documentation Officer (Ravenous Electronics)	Bachelor of Science in Electronics Engineering	1 month	-	RA1080 Electronics Engineer	-	
7	CABALLERO, FRANCISCO LL, JR.	Water/Sewerage Maintenance Man B (MNWD)	Bachelor of Science in Industrial Engineering	15 years & 11 months	156 hours	Career Service (Professional) Second Level Eligibility	4.75 Very Satisfactory	
8	CABRAL, JOHN REY A.	Disbursing Officer II (DEPED Cam Sur)	Bachelor of Science in Industrial Technology (Electrical)	-	-	Career Service (Professional) Second Level Eligibility	-	
9	CAMBALING, JOHN RAY DLS.	Engineering/Survey Aide B (MNWD)	Bachelor of Science Mechanical Engineering	3 years & 3 months	178 hours	RA 1080 Mechanical Engineer	4.30 Very Satisfactory	
10	GEÑOSO, MARK	-	Bachelor of Science Mechanical Engineering	5 years & 4 months	260 hours	RA10 Mechanical Engineer	-	
11	LEDESMA, JOSHUA A.	Engineering/Survey Aide (MNWD)	Bachelor of Science in Mechanical Engineering	11 months	100 hours	RA1080 Mechanical Engineer	-	
12	NASAYAO, MA. CRISTINA C.	Architect (Freelance Architect)	Bachelor of Science in Architecture	10 years & 10 months	40 hours	RA 1080 Architect	-	
13	PARDIÑAS, PAOLO R.	Insurance Underwriter (Philippine Crop Insurance Corporation)	Bachelor of Science in Environmental Science - Master of Science in Environmental Science Major in Ecology	2 months	-	Career Service (Professional) Second Level Eligibility	-	



NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
14	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (Bicol Biomass Energy Corporation)	Bachelor of Science in Mechanical Engineering - Master of Science in Mechanical Engineering (24 units)	4 years & 2 months	66 hours	RA 1080 Mechanical Engineer	4.45 Excellent	
15	REFERIZA, RUTH JOY L.	-	Bachelor of Science in Architecture	1 year & 11 months	16.5 hours	RA 1080 Architect	-	
16	REGACHUELO, KAMILLE F.	-	Bachelor of Science in Electronics Engineering	-	8 hours	RA 1080 Electronics Engineering	-	
17	REVILLA, JESTHER C.	Faculty Member (Philippine Computer Foundation College)	Bachelor of Science in Electronics Technology	5 years & 9 months	112 hours	Career Service (Professional) Second Level Eligibility	4.71 Outstanding	
19	TEJADA, FRANCIS E.	-	Bachelor of Science in Mechanical Engineering	1 year and 9 months	-	RA1080 Mechanical Engineer	-	
20	TORREGROSA, VINCENT INO R.	-	Bachelor of Mechanical Engineering	-	-	RA 1080 Mechanical Engineer	-	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS
Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Water/Sewerage Maintenance Head**

Division/Section : Water Production & Electro-Mechanical Division

No. of Vacancy/s : 1

Salary Grade : 16

Monthly Salary : Php. 35,106.00

Item Number(s) : 112

MINIMUM QUALIFICATION STANDARDS:

Education : High School Graduate or Completion of relevant vocational trade course

Experience : 4 years of relevant experience

Training : 24 hours of relevant training

Eligibility : None Required (MC11, s.96-Cat. III)

JOB DUTIES AND RESPONSIBILITIES:

- Conduct monitoring and inspection of all water sources
- Supervise maintenance and/or repair activities

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	BENAID, WENDELL S.	Railway Maintenance General Foreman (PNR)	Bachelor of Science in Mechanical Engineering	14 years & 1 month	152 hours	RA 1080 Mechanical Engineer	4.00 Very Satisfactory	-
2	GALVAN, JONRIC B.	Computer Operator I (Provincial Government of Cam. Sur)	Bachelor of Science in Agri-Business, Master in Resource Management (37 units)	15 years & 11 months	48 hours	MC 11, (Cat. 1) Data Encoder	-	-
3	LABRADOR, NOMER O.	Maintenance /Proprietor (Stalactite Water Refilling Station)	Bachelor of Science in Mechanical Engineering	7 years & 8 months	90 hours	RA 1080 Mechanical Engineer	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 7 months	58 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.46 Very Satisfactory	-
5	PRADO, SEGUNDO	Utilities/Customer Service Assistant A (MNWD)	Bachelor of Science in Commerce Major in Economics	26 years & 3 months	48 hours, NC II Mechatronics Servicing	MC 11, s 1996 (Cat. 1) Water Resources Facilities Operator	4.71 Very Satisfactory	-
6	SUMAYAO, ELMER A.	Water Sewerage Maintenance Foreman (MNWD)	Bachelor of Science in Industrial Technology	24 years & 1 month	136 hours	MC 11, s 1996 (Cat. 1) Water Resources Facilities Operator	4.64 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:



SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION :
Water/Sewerage Maintenance Foreman

Division/Section : Water Production & Electro-Mechanical Division
No. of Vacancy/s : 1
Salary Grade : 14
Monthly Salary : Php. 29,277.00
Item Number(s) : 115

MINIMUM QUALIFICATION STANDARDS:

Education : High School Graduate or Completion of relevant vocational trade course
Experience : 3 years of relevant experience
Training : 16 hours of relevant training
Eligibility : None Required (MC11, s.96-Cat. III)

JOB DUTIES AND RESPONSIBILITIES:

- Conduct/supervise maintenance and/or repair of Generator set, mechanical, electrical and cooling system
- Conduct/supervise maintenance and/or repair of control panel, insulation resistance measurement, pumps and motors and submersible cable splicing.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	CAPISTRANO, FERDINAND Z.	Utilities/Customer Service Assistant A (MNWD)	High School Graduate	21 years & 2 months	258 hours	MC 11,s. 1996 (Cat. 1) Water Resources Facilities Operator	4.82 Very Satisfactory	
2	CHAVENIA, BLANDINO O.	Water Sewerage Maintenance Man C (MNWD)	Certificate of Technology in Welding and Fabrication	14 years & 6 months	32 hours	-	4.66 Very Satisfactory	
3	FRANCISCO, REYNALDO P.	Water Resource Facilities Operator c (MNWD)	Two year Course in Automotive	23 years	24 hours	-	4.82 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	GALVAN, JONRIC B.	Computer Operator I (Provincial Government of Cam. Sur)	Bachelor of Science in Agri-Business, Master in Resource Management (37 units)	15 years & 11 months	48 hours	MC 11, (Cat. 1) Data Encoder	-	
5	LIZARDO, DOMINGO M.	Water Resource Facilities Operator A (MNWD)	High School Graduate	33 years & 4 months	24 hours	-	4.62 Very Satisfactory	
6	NATOR, ANGEL B.	Water Resource Facilities Operator A (MNWD)	Two-Year Certificate of Technology - Welding & Fabrication Technology	21 years & 3 months	32 hours	MC 11,s. 1996 (Cat. 11) Mechanical/Electrical Equipment Operator	4.60 Very Satisfactory	
7	PANIZARES, GUILLERMO O.	Water Resources Facilities Technician (MNWD)	Diploma of Technology in Automotive Technology	29 years	40 hours, NC III Electrical Installation & Maintenance	MC 11,s. 1996 (Cat. 1) Electrician (Automotive)	4.43 Very Satisfactory	
8	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 7 months	58 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.43 Very Satisfactory	
9	PRADO, SEGUNDO	Utilities/Customer Service Assistant A (MNWD)	Bachelor of Science in Commerce Major in Economics	26 years & 3 months	48 hours, NC II Mechatronics Servicing	MC 11, s 1996 (Cat. 1) Water Resources Facilities Operator	4.71 Very Satisfactory	
10	RAFAEL, ALEJANDRO N.	Water Resource Facilities Operator C (MNWD)	Automotive Diesel Mechanic, Computer Technician (First Year)	9 years & 1 month	32 hours, NC II Electronic Products Assembly and Servicing	-	4.81 Very Satisfactory	
11	RAZON, DOMINADOR T JR.	Water Sewerage Maintenance Man C (MNWD)	Bachelor of Science in Electrical Engineering	18 years & 3 months	96 hours	RA 1080 Registered Electrical Engineer	4.57 Very Satisfactory	
12	YOCAMPO, ALBERT S.	Utilities/Customer Service Assistant A (MNWD)	High School Graduate	27 years 9 months	40 hours, NC II Mechatronics Servicing	-	4.52 Very Satisfactory	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section
SELECTION LINE - UP

**Water/Sewerage Maintenance
Foreman**

JOB DUTIES AND RESPONSIBILITIES:

- Conduct/supervise maintenance and/or inspection of Production Sources and Facilities;
- Conduct/supervise maintenance and/or inspection of chlorinators, sand filters and reservoir tanks.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

POSITION

:

Division/Section

:

Water Production & Electro-Mechanical Division

No. of Vacancy/s

:

1

Salary Grade

:

14

Monthly Salary

:

Php. 29,277.00

Item Number(s)

:

116

MINIMUM QUALIFICATION STANDARDS:

Education

:

High School Graduate or Completion of relevant vocational trade course

Experience

:

3 years of relevant experience

Training

:

16 hours of relevant training

Eligibility

:

None Required (MC11, s.96-Cat. III)

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	CAPISTRANO, FERDINAND Z.	Utilities/Customer Service Assistant A (MNWD)	High School Graduate	21 years & 2 months	258 hours	MC 11,s. 1996 (Cat. 1) Water Resources Facilities Operator	4.82 Very Satisfactory	-
2	CHAVENIA, BLANDINO O.	Water Sewerage Maintenance Man C (MNWD)	Certificate of Technology in Welding and Fabrication	14 years & 6 months	32 hours	-	4.66 Very Satisfactory	-
3	FRANCISCO, REYNALDO P.	Water Resource Facilities Operator c (MNWD)	Two year Course in Automotive	23 years	32 hours	-	4.82 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	NATOR, ANGEL B.	Water Resource Facilities Operator A (MNWD)	Two-Year Certificate of Technology - Welding & Fabrication Technology	21 years & 3 months	32 hours	MC 11,s. 1996 (Cat. 11) Mechanical/Electrical Equipment Operator	4.60 Very Satisfactory	
5	PANIZARES, GUILLERMO O.	Water Resources Facilities Technician (MNWD)	Diploma of Technology in Automotive Technology	29 years	26 hours, NC III Electrical Installation & Maintenance	MC 11,s. 1996 (Cat. 1) Electrician (Automotive)	4.43 Very Satisfactory	-
6	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 5 months	58 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.43 Very Satisfactory	-
7	PRADO, SEGUNDO	Utilities/Customer Service Assistant A (MNWD)	Bachelor of Science in Commerce Major in Economics	26 years & 3 months	48 hours, NC II Mechatronics Servicing	MC 11, s 1996 (Cat. 1) Water Resources Facilities Operator	4.71 Very Satisfactory	-
8	RAFAEL, ALEJANDRO N.	Water Resource Facilities Operator C (MNWD)	Automotive Diesel Mechanic, Computer Technician (First Year)	9 years & 1 month	32 hours, NC II Electronic Products Assembly and Servicing	-	4.81 Very Satisfactory	-
9	RAZON, DOMINADOR T JR.	Water Sewerage Maintenance Man C (MNWD)	Bachelor of Science in Electrical Engineering	18 years & 3 months	96 hours	RA 1080 Registered Electrical Engineer	4.57 Very Satisfactory	-
10	REFFER, RULLY V.	Utilities/Customer Service Assistant E (MNWD)	Bachelor of Science in Industrial Technology	6 years & 11 months	64 hours	RA 1080 Registered Master Electrician	4.92 Very Satisfactory	-
11	YOCAMPO, ALBERT S.	Utilities/Customer Service Assistant A (MNWD)	High School Graduate	27 years 9 months	40 hours, NC II Mechatronics Servicing	-	4.52 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

**Utilities/Customer Service Assistant
A**

JOB DUTIES AND RESPONSIBILITIES:

- Conduct daily operation of deep well pumps observing standard water utilities operating procedures and safety measures
- Conduct water disinfection/chlorination, generator det warm -up and operation
- Assist in the maintenance and/or repair activities conducted within the water source vicinity
- Report any incident observed in the operation
- Maintain cleanliness in the water source and its surroundings
- Record system pressure, amperage, voltage and other pertinent data of the operations.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

POSITION

Division/Section

No. of Vacancy/s

Salary Grade

Monthly Salary

Item Number(s)

MINIMUM QUALIFICATION STANDARDS:

Education

Experience

Training

Eligibility

Water Production & Electro-Mechanical Division

1

12

Php. 24,495.00

88

Completion of two years studies in college

2 years of relevant experience

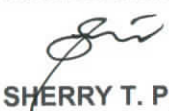
8 hours of relevant training

Career Service (Subprofessional) First Level Eligibility

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ARCILLA, ROLF L.	Pump Operator (MNWD)	Bachelor of Science in Mechanical Engineering	7 years	450 hours	Career Service (Subprofessional) First Level Eligibility	-	-
2	CARDENAS, JOBERT C.	-	Bachelor of Science in Electrical Engineering	9 years and 2 months	32 hours	RA 1080 Electrical Engineer	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	DE LOS SANTOS, PAUL BRIAN B.	Engineering Aide (MNWD)	Bachelor of Science in Mechanical Engineering	7 years and 2 months	104 hours	RA 1080 Mechanical Engineer	-	-
4	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (Bicol Biomass Energy Corporation)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years and 7 months	52 hours	RA 1080 Mechanical Engineering	4.43 Very Satisfactory	-
5	PRIMA, PEDRO B.	Forestry Assistant B (MNWD)	Bachelor of Science in Environmental Management, MSRM Environmental Management	6 years & 8 months	48 hours	Career Service (Professional) Second Level Eligibility	4.81 Very Satisfactory	-
6	RASAY, RAZEN E.	Water Resources Facilities Operator B (MNWD)	Bachelor of Science in Business Administration	15 years & 7 months	24 hours	Career Service (Subprofessional) First Level Eligibility	4.56 Very Satisfactory	-
7	RAZON, DOMINADOR T. JR	Water Sewerage Maintenance Man C (MNWD)	Bachelor of Science in Electrical Engineering	18 years & 3 months	96 hours	RA 1080 Electrical Engineer	4.57 Very Satisfactory	-
8	VIDA, RYAN ANGELO B.	Station Agent, Transport Officer A (Operations/Philippine National Railways)	Bachelor of Science in Business Administration Major in Management	7 years and 11 months	8 hours	Career Service (Professional) Second Level Eligibility	-	-
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Utilities/Customer Service Assistant
A**

Division/Section : Water Production & Electro-Mechanical Division

No. of Vacancy/s : 1

Salary Grade : 12

Monthly Salary : Php. 24,495.00

Item Number(s) : 102

MINIMUM QUALIFICATION STANDARDS:

Education : Completion of two years studies in college

Experience : 2 years of relevant experience

Training : 8 hours of relevant training

Eligibility : Career Service (Subprofessional) First Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Conduct daily operation of deep well pumps observing standard water utilities operating procedures and safety measures
- Conduct water disinfection/chlorination, generator set warm -up and operation
- Assist in the maintenance and/or repair activities conducted within the water source vicinity
- Report any incident observed in the operation
- Maintain cleanliness in the water source and its surroundings
- Record system pressure, amperage, voltage and other pertinent data of the operations.


ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ARCILLA, ROLF L.	Pump Operator (MNWD)	Bachelor of Science in Mechanical Engineering	7 years	450 hours	Career Service (Subprofessional) First Level Eligibility	-	-
2	DE LOS SANTOS, PAUL BRIAN B.	Engineering Aide (MNWD)	Bachelor of Science in Mechanical Engineering	7 years and 2 months	104 hours	RA 1080 Mechanical Engineer	-	-
3	ESTEBAN, ARIEL S.	Community Relations Assistant B (MNWD)	Bachelor of Science in Environmental Science, Master of Science in Environmental Management (18 units)	12 years	86 hours	Career Service (Professional) Second Level Eligibility	4.79 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	FERRER, RULLY V.	Utilities/Customer Service Assistant E (MNWD)	Bachelor of Science in Industrial Technology	8 years and 4 months	64 hours	RA 1080 Registered Master Electrician	4.92 Very Satisfactory	-
5	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (Bicol Biomass Energy Corporation)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years and 7 months	52 hours	RA 1080 Mechanical Engineering	4.43 Very Satisfactory	-
6	RASAY, RAZEN E.	Water Resources Facilities Operator B (MNWD)	Bachelor of Science in Business Administration	15 years & 7 months	24 hours	Career Service (Subprofessional) First Level Eligibility	4.56 Very Satisfactory	-
7	RAZON, DOMINADOR T. JR	Water Sewerage Maintenance Man C (MNWD)	Bachelor of Science in Electrical Engineering	18 years & 3 months	96 hours	RA 1080 Electrical Engineer	4.57 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS
Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section

SELECTION LINE - UP

Utilities/Customer Service Assistant

A

POSITION

Division/Section : Water Production & Electro-Mechanical Division
No. of Vacancy/s : 1
Salary Grade : 12
Monthly Salary : Php. 24,495.00
Item Number(s) : 104

MINIMUM QUALIFICATION STANDARDS:

Education : Completion of two years studies in college
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Subprofessional) First Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Conduct daily operation of deep well pumps observing standard water utilities operating procedures and safety measures
- Conduct water disinfection/chlorination, generator set warm -up and operation
- Assist in the maintenance and/or repair activities conducted within the water source vicinity
- Report any incident observed in the operation
- Maintain cleanliness in the water source and its surroundings
- Record system pressure, amperage, voltage and other pertinent data of the operations.

ADDITIONAL QUALIFICATIONS PREFERRED:
None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ARCILLA, ROLF L.	Pump Operator (MNWD)	Bachelor of Science in Mechanical Engineering	7 years	450 hours	Career Service (Subprofessional) First Level Eligibility	-	-
2	BRUGADA, JOHN HERO D.	Service Reception Head & Pollution Control Officer (Hyundai)	Bachelor of Science in Mechanical Engineering	3 years and 11 months	161 hours	RA 1080 Mechanical Engineer	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	DE LOS SANTOS, PAUL BRIAN B.	Engineering Aide (MNWD)	Bachelor of Science in Mechanical Engineering	7 years and 2 months	104 hours	RA 1080 Mechanical Engineer	-	-
4	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (Bicol Biomass Energy Corporation)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years and 7 months	52 hours	RA 1080 Mechanical Engineering	4.43 Very Satisfactory	-
5	PINANGANG, RITCHIE S.	Clerk Processor B (MNWD)	Bachelor of Arts in Development Communication	6 years and 2 months	80 hours	Career Service (Professional) Second Level Eligibility	4.80 Very Satisfactory	-
6	RASAY, RAZEN E.	Water Resources Facilities Operator B (MNWD)	Bachelor of Science in Business Administration	15 years & 7 months	24 hours	Career Service (Subprofessional) First Level Eligibility	4.56 Very Satisfactory	-
7	RAZON, DOMINADOR T. JR	Water Sewerage Maintenance Man C (MNWD)	Bachelor of Science in Electrical Engineering	18 years & 3 months	96 hours	RA 1080 Electrical Engineer	4.57 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



PUBLICATION: FEBRUARY 06, 2020 TO
FEBRUARY 16, 2020

**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

Utilities/Customer Service Assistant

A

JOB DUTIES AND RESPONSIBILITIES:

- Conduct daily operation of deep well pumps observing standard water utilities operating procedures and safety measures
- Conduct water disinfection/chlorination, generator set warm -up and operation
- Assist in the maintenance and/or repair activities conducted within the water source vicinity
- Report any incident observed in the operation
- Maintain cleanliness in the water source and its surroundings
- Record system pressure, amperage, voltage and other pertinent data of the operations.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

POSITION

Division/Section : Water Production & Electro-Mechanical Division

No. of Vacancy/s : 1

Salary Grade : 12

Monthly Salary : Php. 24,495.00

Item Number(s) : 105

MINIMUM QUALIFICATION STANDARDS:

Education : Completion of two years studies in college

Experience : 2 years of relevant experience

Training : 8 hours of relevant training

Eligibility : Career Service (Subprofessional) First Level Eligibility

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ARCILLA, ROLF L.	Pump Operator (MNWD)	Bachelor of Science in Mechanical Engineering	7 years	450 hours	Career Service (Subprofessional) First Level Eligibility	-	-
2	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (Bicol Biomass Energy Corporation)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years and 7 months	52 hours	RA 1080 Mechanical Engineering	4.43 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	DE LOS SANTOS, PAUL BRIAN B.	Engineering Aide (MNWD)	Bachelor of Science in Mechanical Engineering	7 years and 2 months	104 hours	RA 1080 Mechanical Engineer	-	-
4	RASAY, RAZEN E.	Water Resources Facilities Operator B (MNWD)	Bachelor of Science in Business Administration	15 years & 7 months	24 hours	Career Service (Subprofessional) First Level Eligibility	4.56 Very Satisfactory	-
5	RAZON, DOMINADOR T. JR	Water Sewerage Maintenance Man C (MNWD)	Bachelor of Science in Electrical Engineering	18 years & 3 months	96 hours	RA 1080 Electrical Engineer	4.57 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:



SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION

**Water/Sewerage Maintenance
Foreman**

JOB DUTIES AND RESPONSIBILITIES:

- Delegate Assignment/Implementation Order (AIO) to concerned plumbers and monitor the implementation of activities of the division

ADDITIONAL QUALIFICATIONS PREFERRED:

None

Division/Section : Water Distribution and Restoration Division
No. of Vacancy/s : 1
Salary Grade : 14
Monthly Salary : Php. 29,277.00
Item Number(s) : 128

MINIMUM QUALIFICATION STANDARDS:

Education : High School Graduate or Completion of relevant vocational trade course
Experience : 3 years of relevant experience
Training : 16 hours of relevant training
Eligibility : None Required (MC11, s.96-Cat. III)

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALAYAN, WILSON A.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years & 7 months	306 hours, NC II Plumbing	CSC Pipefitter	4.73 Very Satisfactory	-
2	AZAÑA, DANIEL T.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years & 8 months	210 hours, NC II Plumbing	-	4.83 Very Satisfactory	-
3	BALANTES, GABRIEL C.	Water/Sewerage Maintenance Man B (MNWD)	Diploma in Industrial Technician	17 years & 7 months	306 hours, NC II Plumbing	CSC Pipefitter	4.60 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
13	SATO, SALVADOR III, C.	Clerk Processor B (MNWD)	Bachelor of Science in Business Administration Major in Management, Plumbing NC II	5 years & 1 month	226 hours	Career Service (Professional) Second Level Eligibility, Plumbing NCII	4.78 Very Satisfactory	-
14	VELASCO, JOEL A.	Water/Sewerage Maintenance Man B (MNWD)	Criminology	16 years & 10 months	112 hours, NC II Plumbing	CSC Pipefitter	4.58 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:



SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Water/Sewerage Maintenance
Foreman**

Division/Section : Water Distribution and Restoration Division

No. of Vacancy/s : 1

Salary Grade : 14

Monthly Salary : Php. 29,277.00

Item Number(s) : 129

MINIMUM QUALIFICATION STANDARDS:

Education : High School Graduate or Completion of relevant vocational trade course

Experience : 3 years of relevant experience

Training : 16 hours of relevant training

Eligibility : None Required (MC11, s.96-Cat. III)

JOB DUTIES AND RESPONSIBILITIES:

- Delegate Assignment/Implementation Order (AIO) to concerned plumbers and monitor the implementation of activities of the division

ADDITIONAL QUALIFICATIONS PREFERRED:

None


NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALAYAN, WILSON A.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years & 7 months	306 hours, NC II Plumbing	CSC Pipefitter	4.73 Very Satisfactory	
2	AZAÑA, DANIEL T.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years & 8 months	210 hours, NC II Plumbing	-	4.83 Very Satisfactory	
3	BALANTES, GABRIEL C.	Water/Sewerage Maintenance Man B (MNWD)	Diploma in Industrial Technician	17 years & 7 months	306 hours, NC II Plumbing	CSC Pipefitter	4.60 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	BENITO, SAMUEL HERBERT M.	Carpenter A (MNWD)	Electrical Technology	8 years & 10 months	58 hours, NC II Masonry, NC II Carpentry, NC II Plumbing, NC II Electrical Installation & Maintenance	-	4.92 Very Satisfactory	
5	CABALLERO, FRANCISCO LL., JR	Water/Sewerage Maintenance Man B (MNWD)	Bachelor of Science in Industrial Engineering	15 years & 11 months	160 hours	Career Service (Professional) Second Level Eligibility	4.75 Very Satisfactory	
6	DOROTEO, JOSE E.	Senior Water/Sewerage Maintenance Man B (MNWD)	High School Graduate	15 years & 5 months	48 hours, NC II Plumbing	-	4.83 Very Satisfactory	
7	FELISMINA, JAYSON E.	Water/Sewerage Maintenance Man B (MNWD)	High School Graduate	15 years & 1 month	32 hours, NC II Plumbing	CSC Pipefitter	4.78 Very Satisfactory	
8	GARCERA, OSCAR P.	Maintenance Man B (MNWD)	Marine Electronics Technician	26 years & 1 month	234 hours, NC II Plumbing	-	4.98 Very Satisfactory	
9	IGNACIO, JOHN CAESAR M.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	8 years & 10 months	16 hours, NC II Plumbing	-	4.59 Very Satisfactory	
10	IMPERIO, WILSON S.	Clerk Processor B (MNWD)	Bachelor of Science in Agriculture Major in Soil Science, Methods of Teaching	6 years & 7 months	226 hours, NC II Plumbing	-	4.78 Very Satisfactory	
11	MANA, NILO M. JR	Utilities/Customer Service Assistant B (MNWD)	Bachelor of Science in Mechanical Engineering	16 years & 2 months	112 hours	RA 1080 Master Plumber	4.90 Very Satisfactory	
12	ORBON, ROMULO P.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	14 years & 7 months	NC II Plumbing	-	4.58 Very Satisfactory	



NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
13	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (Bicol Biomass Energy Corporation)	Bachelor of Science in Mechanical Engineering	2 years & 5 months	58 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.43 Very Satisfactory	
14	SANDUCO, ARNEL O.	Water/Sewerage Maintenance Man A (MNWD)	High School Graduate	19 years & 1 month	NC II Plumbing	CSC Pipefitter	4.65 Very Satisfactory	
15	VELASCO, JOEL A.	Water/Sewerage Maintenance Man B (MNWD)	Criminology	16 years & 10 months	112 hours, NC II Plumbing	CSC Pipefitter	4.58 Very Satisfactory	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS
Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**
Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Supervising Water Utilities
Management/Development Officer**

Division/Section : Water Distribution and Restoration Division

No. of Vacancy/s : 1

Salary Grade : 20

Monthly Salary : Php. 52, 703.00

Item Number(s) : 126

MINIMUM QUALIFICATION STANDARDS:

Education : Bachelor's degree relevant to the job

Experience : 3 years of relevant experience

Training : 16 hours of relevant training

Eligibility : Career Service (Professional) Second Level Eligibility

JOB DUTIES AND RESPONSIBILITIES:

- Supervise activities of Distribution Section:
 - a. Installation/clustering of new water service connection, sub connection and
 - b. Relocation, elavation, and inspection or survey of new water service connection appplication, installation of ball valve with lock wing and other miscellaneous activities
- Evaluate cost estimates and requisition of materials
- Plan and recommend Quality Management System relative to the implementation of activities of Distribution Section

ADDITIONAL QUALIFICATIONS PREFERRED:
None

	NAME OF CANDIDATE	PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	BENAID, WENDELL S.	Railway Maintenance General Foreman (PNR)	Bachelor of Science in Mechanical Engineering	14 years & 1 month	152 hours	RA 1080 Mechanical Engineer	4.00 Very Satisfactory	
2	BUENCONSEJO, IRWIN B.	Plant Manager (Philippine Hydro Inc.)	Bachelor of Science in Mechanical Engineering	7 years & 6 months	90 hours	RA 1080 Mechanical Engineer	-	
3	CABALLERO, FRANCISCO LL. JR	Water Sewerage Maintenance Man B (MNWD)	Bachelor of Science in Mechanical Engineering	25 years & 6 months	160 hours	Career Service (Professional) Second Level Eligibility	4.75 Very Satisfactory	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	CURBA, NIÑO ABRAHAM I, JR.	-	Bachelor of Science in Mechanical Engineering, Bachelor of Law (44 units)	13 years & 10 months	24 hours	RA 1080 Mechanical Engineer	-	
5	DE LOS SANTOS, PAUL BRIAN B.	Engineering Aide-CSW (MNWD)	Bachelor of Science in Mechanical Engineering	6 years & 9 months	80 hours	RA 1080 Mechanical Engineer	-	
6	ESTEBAN, ARIEL S.	Community Relations Assistant B, OIC- Watershed Section (MNWD)	Bachelor of Science in Environmental Science, Master of Environmental Management (18 units)	12 years & 2 months	128 hours	Career Service (Professional) Second Level Eligibility	4.79 Very Satisfactory	
7	FORTUNA, JOSE MAGNO C.	Senior Associate - Control Officer (Toyota)	Bachelor of Secondary Education Major in Mathematics, Bachelor of Laws	13 years & 7 months	160 hours	Licensure Examination for Teacher	-	
8	GONZALES, DESIREE MAGDALENE F.	CSR New Accountss Clerk (Metrobank)	Bachelor of Science in Business Administration Major in Financial Accounting, Master in Business Administration (30units)	5 years & 8 months	96 hours	Career Service (Professional) Second Level Eligibility	4.79 Very Satisfactory	
9	LABRADOR, NOMER O.	Maintenance /Proprietor (Stalactite Water Refilling Station)	Bachelor of Science in Mechanical Engineering	7 years & 10 months	58 hours	RA 1080 Mechanical Engineer	-	
10	MAGALONA, EVAN E.	-	Bachelor of Science in Civil Engineering	6 years & 9 months	40 hours	RA 1080 Civil Engineer	-	
11	NIEVES, STEPHEN P, JR.	Industrial Relations Management Officer A	Bachelor of Science in Electrical & Electronics Communication Engineering, Master in Public Administration (18 units)	16 years	92 hours	Career Service (Professional) Second Level Eligibility	4.97 Very Satisfactory	
12	NOPRE, SHERWIN ROIS R.	Engineer I (DPWH)	Bachelor of Science in Civil Engineering, Master in Public Administration (33 units)	6 years	146 hours	RA 1080 Civil Engineer	4.0 Very Satisfactory	
13	PANUELOS, NOLY M.	Engineer III (BRTTH)	Bachelor of Science in Environmental and Sanitary Engineering	13 years & 11 months	209 hours	RA1080 Sanitary Engineer	-	

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
14	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (BIOMASS Energy Corp)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years & 5 months	20 hours	RA 1080 Mechanical Engineer, Career Service (Professional) Second Level Eligibility	4.46 Very Satisfactory	
15	PRIMA, PEDRO B.	Forestry Assistant B	Bachelor of Science in Environmental Management, MSRM Environmental Management (30 units)	12 years & 4 months	136 hours	Career Service (Professional) Second Level Eligibility	4.81 Very Satisfactory	
16	RELLEVE, ERIC A.	Supervisor (Concentrix)	Bachelor of Science in Electronics Engineer	5 years	109 hours	RA 1080 Electronics Engineer	4.0 Very Satisfactory	
17	SATO, SALVADOR C, III	Clerk Processor B (MNWD)	Bachelor of Science in Business Administration Major in Management	10 years & 9 months	226 hours	Career Service (Professional) Second Level Eligibility	4.78 Very Satisfactory	
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Senior Water/ Sewerage Maintenance
Man A**

Division/Section : Pipelines & Leakage Control & Non-Revenue Management
No. of Vacancy/s : 1
Salary Grade : 12
Monthly Salary : Php. 24,495.00
Item Number(s) : 140

MINIMUM QUALIFICATION STANDARDS:

Education : Elementary School Graduate
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : None Required (MC11, s.96-Cat. III)

JOB DUTIES AND RESPONSIBILITIES:

- Conduct leak repair of lateral, transmission and distribution lines.
- Conduct water meter testing.
- Prepare requisition of necessary materials needed for leak repair
- Excavate and/or backfills trenches for leak repairs.

ADDITIONAL QUALIFICATIONS PREFERRED:
None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ARDEVELA, RICHARD GREGORIO L.	Water Sewerage Maintenance Man B (MNWD)	Associate in Marine Engineering	22 years and 7 months	24 hours	CSC Pipefitter Eligibility	4. 67 Very Satisfactory	-
2	AZAÑA, DANIEL T.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years and 8 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
3	BALANTES, GABRIEL C.	Water/Sewerage Maintenance Man B (MNWD)	Two year Diploma in Industrial Technician	17 years and 7 months	104 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 60 Very Satisfactory	-
4	BATALLA, ENRIQUE S.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	17 years and 6 months	16 years	-	4. 83 Very Satisfactory	-
5	BELMONTE, ORLANDO B.	Water/Sewerage Maintenance Man B (MNWD)	High School Graduate	18 years and 5 months	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
6	BARRERA, DOMMYR T.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years and 7 months	58 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
7	BENITO, SAMUEL HERIBERT M IV	Carpenter A (MNWD)	High School Graduate	8 years and 10 months	48 hours, NC II Plumbing, NC II Masonry, NC II Electrical Installation and Maintenance	-	4. 92 Very Satisfactory	
8	CASTILLA, MARLO N.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	8 years and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
9	CONCAN, DALMACIO A.	Water Maintenance Man A (MNWD)	High School Graduate	22 years and 10 months	40 hours, NC II Plumbing	CSC Pipe fitter Eligibility	-	-
10	CUADRANTE, DOMINADOR R. JR.	Water Maintenance Man B (MNWD)	High School Graduate	16 years and 11 months	8 hours	-	4. 83 Very Satisfactory	-
11	DOROTEO, JOSE E.	Senior Water/Sewerage Maintenance Man B (MNWD)	2nd year high school (undergraduate)	15 years and 5 months	48 hours	-	4. 83 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
12	FELISMINA, JAYSON E.	Water/Sewerage Maintenance Man B (MNWD)	High School Graduate	15 years and 1 month	32 hours	CSC Pipefitter Eligibility	4. 78 Very Satisfactory	-
13	FRANCISCO, MARK NEMSON C.	Plumber (MNWD)	High School Graduate	12 years and 3 months	40 hours, NC II Plumbing, NC II Plumbing	-	-	-
14	GARCERA, OSCAR P.	Senior Water/Sewerage Maintenance Man B (MNWD)	Two year Marine Electronics Technician	26 years and 1 month	24 hours, NC II Plumbing	-	-	-
15	MALVAR, ERWIN A.	Senior Water/Sewerage Maintenance Man B (MNWD)	Bachelor of Customs Administration (1st year)	6 years and 7 months	120 hours	-	4.88 Very Satisfactory	-
16	MONTERO, DOMENIE M.	Water Sewerage Maintenance Man C (MNWD)	Two year Marine Engineering Certificate	16 years and 1 month	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
17	NOGOT, ALEX I.	Plumber (MNWD)	Bachelor of Science in Secondary Agricultural Education (undergraduate)	15 years and 1 month	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility, CSC Building Wiring Electrician Eligibility	-	-
18	OLARTE, ARIEL P.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years and 1 month	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
19	PEÑAS, JOHN LUMENICK A	Maintenance Engineer (Bicol Biomass Energy Corporation)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years and 7 months	58 hours	RA 1080 Mechanical Engineering	4.43 Very Satisfactory	-
20	PRESENTACION, WILLIAM R.	Plumber C (MNWD)	High School Graduate	10 years and	16 hours, NC II Plumbing	-	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
21	REPUYAN, ZALDY G.	Water Sewerage Maintenance Man C (MNWD)	Technical Agriculture (2 years)	17 yeas and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
22	SANDUCO, ARNEL O.	Water Sewerage Maintenance Man A (MNWD)	High School Graduate	15 years and 9 months	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 40 Very Satisfactory	-
23	SAN LORENZO, PAULINO S.	Water Sewerage Maintenance C (MNWD)	Computer Systems Technician	8 years and 3 months	64 hours	-	4.74 Very Satisfactory	-
24	TRANQUILO, FRANCIS C.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years and 8 months	NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
25	VALDEZ, JOEL R.	Water Sewerage Maintenance Man C (MNWD)	Computer System Network Technology	6 years and 7 months	240 hours, NC II Electronics Products Assembly & Servicing	-	4. 88 Very Satisfactory	-
26	VELASCO, JOEL A.	Water Sewerage Maintenance Man B (MNWD)	Criminology (2nd year)	16 years and 10 months	112 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 58 Very Satisfactory	-
27	VILLARE, VICTOR L. JR	Water Sewerage Maintenance Man B (MNWD)	Criminology (88 units)	20 years and 11 moths	NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

**Senior Water/ Sewerage Maintenance
Man A**

JOB DUTIES AND RESPONSIBILITIES:

- Perform pressure survey and pressure balancing;
- Perform Leak Detection and Repair;
- Maintain the accuracy of the following: PRV-PSV, Logger and Leak detection gadget.

ADDITIONAL QUALIFICATIONS PREFERRED:

None

POSITION

Division/Section : Pipelines & Leakage Control & Non-Revenue Management
No. of Vacancy/s : 1
Salary Grade : 12
Monthly Salary : Php. 24,495.00
Item Number(s) : 204

MINIMUM QUALIFICATION STANDARDS:

Education : Elementary School Graduate
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : None Required (MC11, s.96-Cat. III)

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ARDEVELA, RICHARD GREGORIO L.	Water Sewerage Maintenance Man B (MNWD)	Associate in Marine Engineering	22 years and 7 months	16 hours	CSC Pipefitter Eligibility	4. 67 Very Satisfactory	-
2	AZAÑA, DANIEL T.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years and 8 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
3	BALANTES, GABRIEL C.	Water/Sewerage Maintenance Man B (MNWD)	Two year Diploma in Industrial Technician	17 years and 7 months	104 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 60 Very Satisfactory	-
4	BARRERA, DOMMYR T.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years and 6 months	58 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
5	BELMONTE, ORLANDO B.	Water/Sewerage Maintenance Man B (MNWD)	High School Graduate	18 years and 5 months	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
6	CASTILLA, MARLO N.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	8 years and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
7	COBALLES, ROGELIO A.	Plumber (MNWD)	1 year short term computer college	25 years and 11 months	NC II Plumbing, NC II Plumbing	-	4. 84 Very Satisfactory	-
8	CONCAN, DALMACIO A.	Water Maintenance Man A (MNWD)	High School Graduate	23 years and 10 months	40 hours, NC II Plumbing	CSC Pipe fitter Eligibility	-	-
9	CUADRANTE, DOMINADOR R. JR	Water Maintenance Man B (MNWD)	High School Graduate	16 years and 11 months	8 hours	-	4. 83 Very Satisfactory	-
10	DOROTEO, JOSE E.	Senior Water/Sewerage Maintenance Man B (MNWD)	2nd year high school (undergraduate)	15 years and 5 months	48 hours	-	4. 83 Very Satisfactory	-
11	FRANCISCO, MARK NEMSON C.	Plumber (MNWD)	High School Graduate	12 years and 3 months	40 years, NC II Plumbing, NC II Plumbing	-	-	-
12	MALVAR, ERWIN A.	Senior Water/Sewerage Maintenance Man B (MNWD)	Bachelor of Customs Administration (1st year)	6 years and 7 months	120 hours	-	4.88 Very Satisfactory	-
13	MELITON, JAYSON D.	Plumber -CSW (MNWD)	Two year Business and Information Technology	6 years and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	-	-
14	MONTERO, DOMENIE M.	Water Sewerage Maintenance Man C (MNWD)	Two year Marine Engineering Certificate	16 years and 1 month	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
15	NOGOT, ALEX I.	Plumber-CSW (MNWD)	Bachelor of Science in Secondary Agricultural Education (undergraduate)	15 years and 1 month	8 hours, NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility, CSC Building Wiring Electrician Eligibility	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
16	OLARTE, ARIEL P.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years and 1 month	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
17	PEÑAS, JOHN LUMENICK A.	Maintenance Engineer (Bicol Biomass Energy Corporation)	Bachelor of Science in Mechanical Engineering, Master of Science in Mechanical Engineering (24 units)	2 years and 7 months	58 hours	RA 1080 Mechanical Engineering	4.43 Very Satisfactory	-
18	PRESENTACION, WILLIAM R.	Plumber C (MNWD)	High School Graduate	10 years and 9 months	16 hours, NC II Plumbing	-	-	-
19	REPUYAN, ZALDY G.	Water Sewerage Maintenance Man C (MNWD)	Technical Agriculture (2 years)	17 years and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
20	SANDUCO, ARNEL O.	Water Sewerage Maintenance Man A (MNWD)	High School Graduate	15 years and 9 months	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 40 Very Satisfactory	-
21	TRANQUILO, FRANCIS C.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years and 8 months	NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
22	VALDEZ, JOEL R.	Water Sewerage Maintenance Man C (MNWD)	Computer System Network Technology	6 years and 7 months	240 hours, NC II Electronics Products Assembly & Servicing	-	4. 88 Very Satisfactory	-
23	VELASCO, JOEL A.	Water Sewerage Maintenance Man B (MNWD)	Criminology (2nd year)	16 years and 10 months	112 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 58 Very Satisfactory	-
24	VILLARE, VICTOR L.	Water Sewerage Maintenance Man B (MNWD)	Criminology (88 units)	20 years and 11 months	NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:



SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION : **Water/Sewerage Maintenance Man A**

Division/Section : Pipelines & Leakage Control & Non-Revenue Management
No. of Vacancy/s : 1
Salary Grade : 8
Monthly Salary : Php. 17,505.00
Item Number(s) : 143

MINIMUM QUALIFICATION STANDARDS:

Education : Elementary School Graduate
Experience : 1 year of relevant experience
Training : 4 hours of relevant training
Eligibility : None Required (MC11, s.96-Cat. III)

JOB DUTIES AND RESPONSIBILITIES:

- Conduct leak repair of lateral and service connection lines
- Prepare requisition of necessary materials needed for leak repairs;
- Excavate and/or backfills trenches for leak repairs;

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALARCON, JOSHUA C.	CSW (MNWD)	High School Graduate	6 years and 1 month	16 hours, NC II Plumbing, NC II Plumbing	-	-	-
2	ALBAIRA, MARK LOUIE C.	Plumber (MNWD)	High School Graduate	6 years and 7 months	40 hours	-	-	-
3	ARCILLA, ARNEL L.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	6 years and 7 months	22 hours, NC II Plumbing	-	4.65 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	ARDEVELA, RICHARD GREGORIO L.	Water Sewerage Maintenance Man B (MNWD)	Associate in Marine Engineering	22 years and 7 months	16 hours	CSC Pipefitter Eligibility	4. 67 Very Satisfactory	-
5	AZAÑA, DANIEL T.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years and 8 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
6	BARRERA, DOMMYR T.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years and 7 months	58 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
7	BARRO, JERRY R.	Plumber (MNWD)	High School Graduate	7 years and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	-	-
8	BELMONTE, RONALD C.	CSW (MNWD)	High School Graduate	7 years and 11 months	56 hours, NC II Plumbing, NC II Plumbing	-	-	-
9	CASTILLA, MARLO N.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	8 years and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
10	FRANCISCO, MARK NEMSON C.	Plumber (MNWD)	High School Graduate	12 years and 3 months	40 hours, NC II Plumbing, NC II Plumbing	-	-	-
11	GARCHITORENA, JOSE V.	Plumber C (MNWD)	High School Graduate	10 years and 4 months	NC II Plumbing	-	-	-
12	MONIT, AGUSTIN P.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	19 years & 11 months	4 hours	-	4. 83 Very Satisfactory	-
13	MONTERO, DOMENIE M.	Water Sewerage Maintenance Man C (MNWD)	Two year Marine Engineering Certificate	16 years and 1 month	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
14	NOGOT, ALEX I.	Plumber (MNWD)	Bachelor of Science in Secondary Agricultural Education (undergraduate)	15 years and 1 month	8 hours, NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility, CSC Building Wiring Electrician Eligibility	-	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
15	OLARTE, ARIEL P.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years and 1 month	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
16	PRESENTACION, WILLIAM R.	Plumber C (MNWD)	High School Graduate	10 years and 9 months	16 hours, NC II Plumbing	-	-	-
17	REPUYAN, ZALDY G.	Water Sewerage Maintenance Man C (MNWD)	Technical Agriculture (2 years)	17 years and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
18	SALVADOR, ALFIE F.	CSW (MNWD)	High School Graduate	4 years	8 hours	-	-	-
19	TRANQUILO, FRANCIS C.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years and 8 months	NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
20	VALDEZ, JOEL R.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	6 years and 7 months	240 hours, NC Electronics Products Assembly & Servicing	-	4. 88 Very Satisfactory	-
21	VELASCO, JOEL A.	Water Sewerage Maintenance Man B (MNWD)	Criminology (2nd year)	16 years and 10 months	NC II Plumbing	CSC Pipefitter Eligibility	4. 58 Very Satisfactory	-
22	VELARDE, ABE L.	Plumber (MNWD)	High School Graduate	8 years and 3 months	8 hours, NC II Plumbing	-	-	-
23	VILLARE, VICTOR L. JR	Water Sewerage Maintenance Man B (MNWD)	Criminology (88 units)	20 years and 1 1 months	NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division



**ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION**

Recruitment, Selection & Placement Section

SELECTION LINE - UP

POSITION

**Senior Water/ Sewerage
Maintenance Man B**

Division/Section : Pipelines & Leakage Control & Non-Revenue Management
No. of Vacancy/s : 1
Salary Grade : 10
Monthly Salary : Php. 20, 219.00
Item Number(s) : 153

MINIMUM QUALIFICATION STANDARDS:

Education : Elementary School Graduate
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : None Required (MC11, s.96-

JOB DUTIES AND RESPONSIBILITIES:

- Conduct leak repair of transmission and distribution lines;
- Conduct water meter testing;
- Prepare requisition of necessary materials needed for leak repairs;
- Excavate and/or backfills trenches for leak repairs;

ADDITIONAL QUALIFICATIONS PREFERRED:

None

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
1	ALARCON, JOSHUA C.	Plumber -CSW (MNWD)	High School Graduate	6 years and 1 month	16 hours, NC II Plumbing, NC II Plumbing	-	-	-
2	ALBAIRA, MARK LOUIE C.	Plumber - CSW (MNWD)	High School Graduate	6 years and 7 months	40 hours	-	-	-
3	ARCILLA, ARNEL L.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	6 years and 7 months	22 hours, NC II Plumbing	-	4. 65 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
4	ARDEVELA, RICHARD GREGORIO L	Water Sewerage Maintenance Man B (MNWD)	Associate in Marine Engineering	22 years and 7 months	28 hours	CSC Pipefitter Eligibility	4. 67 Very Satisfactory	-
5	AZAÑA, DANIEL T.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years and 8 months	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
6	BARRERA, DOMMYR T.	Water/Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years and 7 months	58 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
7	BARRO, JERRY R.	Plumber-CSW (MNWD)	High School Graduate	6 years and 7 months	8 hours, NC II Plumbing, NC II Plumbing	-	-	-
8	BATALLA, ENRIQUE S.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	17 years and 6 months	16 hours	-	4. 83 Very Satisfactory	-
9	BELMONTE, ORLANDO B.	Water/Sewerage Maintenance Man B (MNWD)	High School Graduate	18 years and 9 months	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
10	BELMONTE, RONALD C.	Plumber -CSW (MNWD)	High School Graduate	7 years and 11 months	56 hours, NC II Plumbing, NC II Plumbing	-	-	-
11	CASTILLA, MARLO N.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	8 years and 7 months	8 months, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
12	COBALLES, ROGELIO A.	Plumber (MNWD)	1 year short term computer college	25 years and 11 months	NC II Plumbing, NC II Plumbing	-	4. 84 Very Satisfactory	-
13	CUADRANTE, DOMINADOR R. JR	Water Maintenance Man B (MNWD)	High School Graduate	16 years and 11 months	8 hours	-	4. 83 Very Satisfactory	-

NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
14	ECAL, ANTONIO S.	Meter Reader I (MNWD)	Certificate of Technology Major in Electrical Technology	7 years and 1 month	48 hours, NC II Plumbing	-	4. 90 Very Satisfactory	-
15	FELISMINA, JAYSON E.	Water/Sewerage Maintenance Man B (MNWD)	High School Graduate	15 years and 1 month	32 hours	CSC Pipefitter Eligibility	4. 78 Very Satisfactory	
16	FRANCISCO, MARK NEMSON C.	Plumber- CSW (MNWD)	High School Graduate	12 years and 3 months	40 hours, NC II Plumbing, NC II Plumbing	-	-	-
17	GARCHITORENA, JOSE V.	Plumber - CSW (MNWD)	High School Graduate	10 years and 4 months	NC II Plumbing	-	-	-
18	MONTERO, DOMENIE M.	Water Sewerage Maintenance Man C (MNWD)	Two year Marine Engineering Certificate	16 years and 1 month	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
19	NOGOT, ALEX I.	Plumber (MNWD)	Bachelor of Science in Secondary Agricultural Education (undergraduate)	15 years and 1 month	8 hours, NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility, CSC Building Wiring Electrician Eligibility	-	-
20	OLARTE, ARIEL P.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	12 years and 9 months	NC II Plumbing, NC II Plumbing	CSC Pipefitter Eligibility	4. 83 Very Satisfactory	-
21	PRESENTACION, WILLIAM JR. R.	Plumber C (MNWD)	High School Graduate	10 years and 9 months	20 hours, NC II Plumbing	-	-	-
22	REPUYAN, ZALDY G.	Water Sewerage Maintenance Man C (MNWD)	Technical Agriculture (2 years)	17 years and 1 month	8 hours, NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-



NAME OF CANDIDATE		PRESENT POSITION	EDUCATIONAL ATTAINMENT	EXPERIENCE	TRAINING	CS ELIGIBILITY	PERFORMANCE RATING	REMARKS
23	TRANQUILO, FRANCIS C.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	15 years and 8 months	NC II Plumbing, NC II Plumbing	-	4. 83 Very Satisfactory	-
24	VALDEZ, JOEL R.	Water Sewerage Maintenance Man C (MNWD)	High School Graduate	6 years and 7 months	240 hours, NC Electronics Products Assembly & Servicing	-	4. 88 Very Satisfactory	-
25	VELARDE, ABE L.	Plumber CSW (MNWD)	High School Graduate	8 years and 4 months	8 hours, NC II Plumbing	-	-	-
26	VELASCO, JOEL A.	Water Sewerage Maintenance Man B (MNWD)	Criminology (2nd year)	16 years and 10 months	112 hours, NC II Plumbing	CSC Pipefitter Eligibility	4. 58 Very Satisfactory	-
-Nothing Follows-								

Certified Correct by:


SHERRY T. PEÑAS

Division Manager A, Human Resource Division