



(054) 473-7813 / (054) 472-1685

(0920-681-1386 / 0927-463-5974

mnwaterdistrict@yahoo.com

40 J. Miranda Avenue, Naga City

METROPOLITAN NAGA WATER DISTRICT

WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

CLERK PROCESSOR B

Department/Division : Management Services Division

Salary Grade : 6

Monthly Salary : Php. 14,847.00

Item Number : 6

MINIMUM QUALIFICATION STANDARDS

Education : Completion of two years Studies in college

Training : None Required

Eligibility : Career Service (Sub Professional) First Level Eligibility

Experience : None Required

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) -Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules.

DELIVERING SERVICE EXCELLENCE (Basic) -Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Basic) - Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline.

SPEAKING EFFECTIVELY (Basic) - Effectively delivers messages that simply focus on data, facts or information and requires minimal preparation and can be supported by available communication materials.

WRITING EFFECTIVELY (Basic) - Refers to and/or uses existing communication material or templates to produce own written work.

CHAMPIONING AND APPLYING INNOVATION (Basic) - Demonstrate an awareness of basic principles of innovation.

*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERRY T. PENAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



METROPOLITAN NAGA WATER DISTRICT

(054) 473-7813 / (054) 472-1685 | 0928-601-1386 / 0927-463-5974 | mnwdhrd@yahoo.com | 40 J. Miranda Avenue, Naga City

WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

PROJECT PLANNING AND DEVELOPMENT OFFICER C

Department/Division : Planning, Design and Construction
Salary Grade : 11

Monthly Salary : Php. 20,754.00
Item Number : 82

MINIMUM QUALIFICATION STANDARDS

Education : Bachelor's degree relevant to the job	Training : None Required
Eligibility : Career Service (Professional) Second Level Eligibility	Experience : None Required

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) - Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules

DELIVERING SERVICE EXCELLENCE (Basic) - Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Basic) - Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline.

SPEAKING EFFECTIVELY (Basic) - Effectively delivers messages that simply focus on data, facts or information and requires minimal preparation and can be supported by available communication materials

WRITING EFFECTIVELY (Basic) - Refers to and/or uses existing communication material or templates to produce own written work.

CHAMPIONING AND APPLYING INNOVATION (Basic) - Demonstrate an awareness of basic principles of innovation.

*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERRY T. PEÑAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

COMPUTER SERVICE PROGRAMMER A

Department/Division : Management Services Division

Salary Grade : 15

Monthly Salary : Php. 30,531.00

Item Number : 205

MINIMUM QUALIFICATION STANDARDS

Education : Bachelor's degree relevant to the job

Eligibility : Career Service (Professional)
Second Level Eligibility

Training : 4 hours of relevant training

Experience : 1 year of experience

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) -Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules.

DELIVERING SERVICE EXCELLENCE -(Basic) -Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

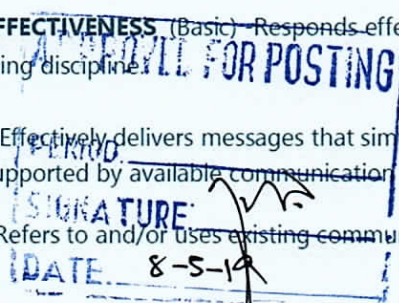
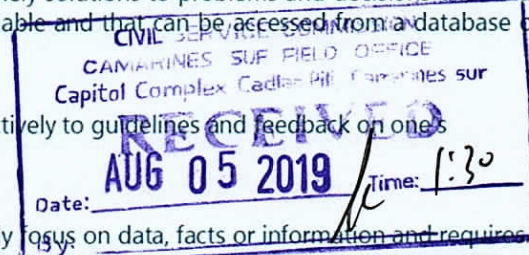
SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Basic) - Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline.

SPEAKING EFFECTIVELY (Basic) - Effectively delivers messages that simply focus on data, facts or information and requires minimal preparation and can be supported by available communication materials.

WRITING EFFECTIVELY (Basic) - Refers to and/or uses existing communication material or templates to produce own written work.

CHAMPIONING AND APPLYING INNOVATION (Basic) - Demonstrate an awareness of basic principles of innovation.



*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERRY T. PEÑAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



WE ARE HIRING

DRIVER - MECHANIC B

DATE OF PUBLICATION: **AUGUST 05, 2019**

Department/Division : Gen. Services, Property and Materials Management

Monthly Salary : Php. 15,738.00

Salary Grade : 7

Item Number : 19

MINIMUM QUALIFICATION STANDARDS

Education : High School Graduate or Completion of relevant vocational/trade course

Training : None Required

Eligibility : Professional Driver's License

Experience : None Required

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) -Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules.

DELIVERING SERVICE EXCELLENCE -(Basic) -Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

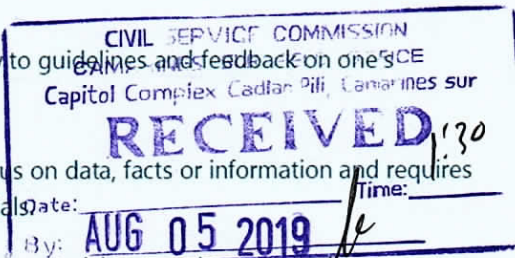
SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Basic) - Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline.

SPEAKING EFFECTIVELY (Basic) - Effectively delivers messages that simply focus on data, facts or information and requires minimal preparation and can be supported by available communication materials.

WRITING EFFECTIVELY (Basic) - Refers to and/or uses existing communication material or templates to produce own written work.

CHAMPIONING AND APPLYING INNOVATION (Basic) - Demonstrate an awareness of basic principles of innovation.



*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERRY T. PEÑAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



10541 473-7813 / 10541 472-1685

0928-881-1386 / 0927-463-5974

mnwdhrd@yahoo.com

40 J. Miranda Avenue, Naga City

METROPOLITAN NAGA WATER DISTRICT

WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

PROJECT PLANNING AND DEVELOPMENT OFFICER A

Department/Division : Planning, Design and Construction

Salary Grade : 15

Monthly Salary : Php. 30,531.00

Item Number : 81

MINIMUM QUALIFICATION STANDARDS

Education : Bachelor's degree relevant to the job

Eligibility : Career Service (Professional)
Second Level Eligibility

Training : 4 hours of relevant training

Experience : 1 year of relevant experience

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) -Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules

DELIVERING SERVICE EXCELLENCE -(Basic) -Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Basic) -Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline

SPEAKING EFFECTIVELY (Basic) - Effectively delivers messages that simply focus on data, facts or information and requires minimal preparation and can be supported by available communication materials

WRITING EFFECTIVELY (Basic) - Refers to and/or uses existing communication material or templates to produce own written work.

CHAMPIONING AND APPLYING INNOVATION (Basic) - Demonstrate an awareness of basic principles of innovation.

*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERRY T. PEÑAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

HOUSEKEEPING SERVICES ASSISTANT

Department/Division : Gen. Services, Property and Materials Management

Monthly Salary : Php. 14,847.00

Salary Grade : 6

Item Number : 21

MINIMUM QUALIFICATION STANDARDS

Education : Elementary School Graduate

Training : None Required

Eligibility : None Required

Experience : None Required

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) -Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules.

DELIVERING SERVICE EXCELLENCE -(Basic) -Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

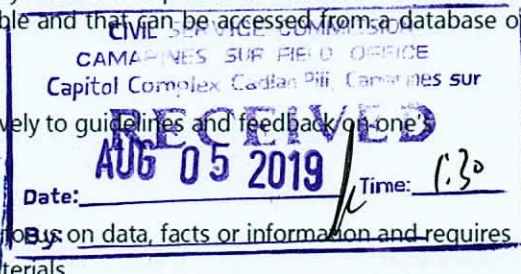
SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Basic) -Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline.

SPEAKING EFFECTIVELY (Basic) - Effectively delivers messages that simply rely on data, facts or information and requires minimal preparation and can be supported by available communication materials.

WRITING EFFECTIVELY (Basic) - Refers to and/or use existing communication material or templates to produce own written work.

CHAMPIONING AND APPLYING INNOVATION-(Basic)---Demonstrate an awareness of basic principles of innovation.



*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERRY T. PEÑAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



(054) 473-7813 / (054) 472-1685

0928-681-1386 / 0927-463-5974

mnwdhrd@yahoo.com

40 J. Miranda Avenue, Naga City

METROPOLITAN NAGA WATER DISTRICT

WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

SENIOR ACCOUNTING PROCESSOR B

Department/Division : Accounting

Salary Grade : 10

Monthly Salary : Php. 19,233.00

Item Number : 34

MINIMUM QUALIFICATION STANDARDS

Education : Completion of two years studies in college

Eligibility : Career Service (SubProfessional) First Level Eligibility

Training : 8 hours of relevant training

Experience : 2 years of relevant experience

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) - Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules

DELIVERING SERVICE EXCELLENCE (Basic) - Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

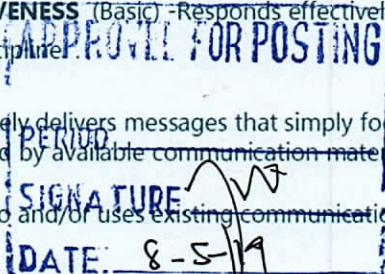
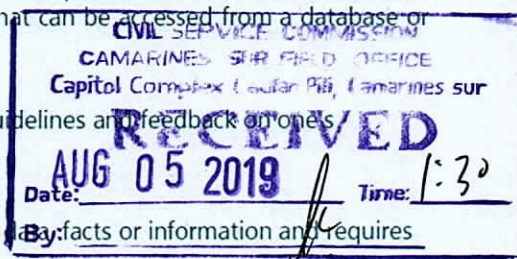
SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Basic) - Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline.

SPEAKING EFFECTIVELY (Basic) - Effectively delivers messages that simply focus on facts or information and requires minimal preparation and can be supported by available communication materials

WRITING EFFECTIVELY (Basic) - Refers to and/or uses existing communication material or templates to produce own written work.

CHAMPIONING AND APPLYING INNOVATION (Basic) - Demonstrate an awareness of basic principles of innovation.



*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERY T. PEÑAS

Division Manager A - Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



METROPOLITAN NAGA WATER DISTRICT

(054) 473-7613 / (054) 472-1685 (020-881-1386 / 0927-463-5974) mnwdhrd@yahoo.com 40 J. Miranda Avenue, Naga City

WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

SENIOR WELDER

Department/Division : Water Distribution Restoration
Salary Grade : 10

Monthly Salary : Php. 19,233.00
Item Number : 131

MINIMUM QUALIFICATION STANDARDS

Education : High School Graduate or Completion of relevant vocational/trade course
Eligibility : Welder

Training : 8 hours of relevant training
Experience : 2 years of relevant

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) -Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules

DELIVERING SERVICE EXCELLENCE -(Basic) -Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

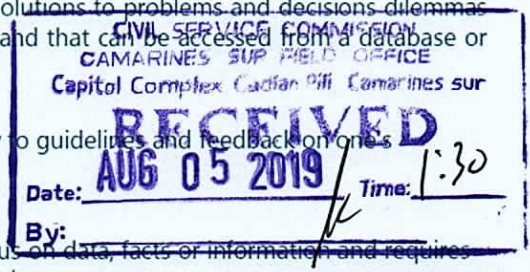
SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS -(Basic) -Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline.

SPEAKING EFFECTIVELY (Basic) - Effectively delivers messages that simply focus on data, facts or information and requires minimal preparation and can be supported by available communication materials

WRITING EFFECTIVELY (Basic) - Refers to and/or uses existing communication material or templates to produce own written work.

CHAMPIONING AND APPLYING INNOVATION (Basic) - Demonstrate an awareness of basic principles of innovation.



*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019.***

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERRY T. PEÑAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



METROPOLITAN NAGA WATER DISTRICT

(054) 473-7813 / (054) 472-1685 | 0928-881-1386 / 0927-463-5974 | mnwdhrd@yahoo.com | 40 J. Miranda Avenue, Naga City

WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

SENIOR FINANCIAL/ACCOUNTS SPECIALIST

Department/Division :	Accounting	Monthly Salary :	Php. 40,637.00
Salary Grade :	18	Item Number :	35

MINIMUM QUALIFICATION STANDARDS

Education :	Bachelor's degree relevant to the job	Training :	8 hours of relevant training
Eligibility :	Career Service (Professional) Second Level Eligibility	Experience :	2 years of relevant experience

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) -Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules.

DELIVERING SERVICE EXCELLENCE -(Basic) -Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

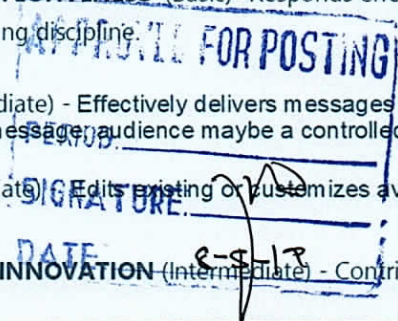
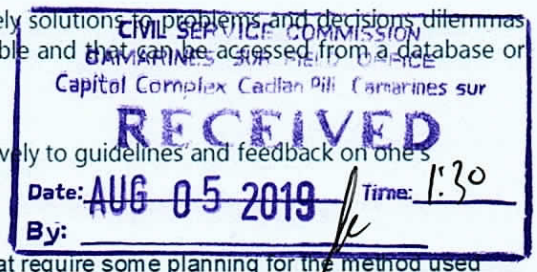
SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Basic) -Responds effectively to guidelines and feedback on one's performance, well-being and learning discipline.

SPEAKING EFFECTIVELY (Intermediate) - Effectively delivers messages that require some planning for the method used and the possible reception to the message; audience maybe a controlled group, i.e. team/s, divisions.

WRITING EFFECTIVELY (Intermediate) - Edits existing or customizes available communication materials to produces an appropriate written work.

CHAMPIONING AND APPLYING INNOVATION (Intermediate) - Contributes new ideas, approaches and solutions.



*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

SHERY T. PEÑAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

"Water is Life, save it."



METROPOLITAN NAGA WATER DISTRICT

☎ 10541 473-7813 / 10541 472-1685 ☎ 0928-681-1386 / 0927-463-5974 📧 mnwdhrd@yahoo.com 📍 40 J. Miranda Avenue, Naga City

WE ARE HIRING

DATE OF PUBLICATION: **AUGUST 05, 2019**

PRINCIPAL ENGINEER C

Department/Division : Planning, Design and Construction

Monthly Salary : Php. 51,155.00

Salary Grade : 20

Item Number : 80

MINIMUM QUALIFICATION STANDARDS

Education : Bachelor's degree in Engineering relevant to the job

Training : 16 hours of relevant training

Eligibility : RA 1080

Experience : 3 years of relevant experience

REQUIRED COMPETENCIES

EXEMPLIFYING INTEGRITY (Basic) -Acknowledge and respects authority, and demonstrate readiness in accepting and complying with rules.

DELIVERING SERVICE EXCELLENCE -(Basic) -Complies with the agency's established standards of delivery or service level agreements and delivers explicit requirements of customers.

SOLVING PROBLEMS AND MAKING DECISIONS (Basic) - Provides timely solutions to problems and decisions dilemmas that have clear-cut options and/or choices and whose solutions are available and that can be accessed from a database or gleaned from an existing policy or process.

DEMONSTRATING PERSONAL EFFECTIVENESS (Intermediate) -Recognizes personal strength and gaps and depends on guidance from authorities or appropriate bodies for direction in addressing them.

SPEAKING EFFECTIVELY (Intermediate) - Effectively delivers messages that require some planning for the method used and the possible reception to the message; audience maybe a controlled group, i.e. team/s, divisions.

WRITING EFFECTIVELY (Intermediate) -Edits existing or produces available communication materials to produces an appropriate written work.

CHAMPIONING AND APPLYING INNOVATION (Advanced) - Produces novel, out-of-the-box ideas to improve or replace existing practices and procedures.

PLANNING AND DELIVERING (Advanced) -Manages plans, goal and/or objectives that impact the whole organization.

MANAGING INFORMATION (Intermediate) -Works with data to generate relevant information.

*Interested and qualified applicants must signify their interest in writing. Attach the following documents to the application letter and hand in or send through courier/email their application to the address below not later than **AUGUST 15, 2019**.*

1. Fully accomplished Personal Data Sheet (PDS) with work experience sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

"Water is Life, save it."

SHERRY T. PEÑAS

Division Manager A- Human Resource Division
MNWD, 40 J. Miranda Avenue, Naga City
mnwdhrd@yahoo.com

The MNWD upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."